

PLEASE BRING THIS AGENDA WITH YOU

1

The Lord Mayor will take the Chair at ONE
of the clock in the afternoon precisely.

This being the occasion
of the Lord Mayor taking
his seat for the first time,
Members are requested to
appear in their Gowns.



COMMON COUNCIL

SIR/MADAM,

You are desired to be at a Court of Common Council, at **GUILDHALL**, on
THURSDAY next, the **5th day of December, 2019**.

JOHN BARRADELL,
Town Clerk & Chief Executive.

*Guildhall,
Wednesday 27th November 2019*

Ian David Luder

John Garbutt

}

Aldermen on the Rota

1 **Introduction of Newly-Elected Member**

2 **Apologies**

3 **Declarations by Members under the Code of Conduct in respect of any items on the agenda**

4 **Minutes**

To agree the minutes of the meeting of the Court of Common Council held on 10 October 2019.

For Decision
(Pages 1 - 18)

5 **Vote of Thanks to the Late Lord Mayor**

To pass the Vote of Thanks, read informally at the last meeting of the Court, to the late Lord Mayor.

For Decision
(Pages 19 - 20)

6 **Resolutions on Retirements, Congratulatory Resolutions, Memorials**

7 **Mayoral Visits**

The Right Honourable The Lord Mayor to report on his recent overseas visits.

8 **Policy Statement**

To receive a statement from the Chairman of the Policy and Resources Committee.

9 **Docquets for the Hospital Seal**

10 **The Freedom of the City**

To consider a circulated list of applications for the Freedom of the City.

For Decision
(Pages 21 - 28)

11 **Legislation**

12 **Appointments**

To consider the following appointments:

- (A) Four Members on the **Community and Children's Services Committee**, for the balance of terms expiring in April 2020.

Nominations received:-

Helen Lesley Fentimen

- (B) Six Members on the **Barbican Residential Committee**, for varying terms.

Nominations received:-

Henry Nicholas Almroth Colthurst

Dawn Linsey Wright

- (C) Two Members on the **Cripplegate Foundation**, for terms expiring in December 2024.

Nominations received:-

*Alderman David Andrew Graves

For Decision

13 **Questions**

14 **Motions**

- (A) **By Deputy Michael John Cassidy, C.B.E.**

“That the Resolution of Thanks to the late Lord Mayor, passed by Common Hall on 2 October last, be presented in a form agreeable to him?”

For Decision

- (B) **By Deputy Richard David Regan, O.B.E.**

“That the Resolution of Thanks to Vincent Thomas Keaveney, Alderman and Solicitor and Margaret Elizabeth Green, Citizen and Framework Knitter, the late Sheriffs of the City, passed by Common Hall on 2 October last, be presented in a form agreeable to them?”

For Decision

- (C) **By Deputy Joyce Carruthers Nash, O.B.E.**

“That Helen Lesley Fentimen be appointed to the Markets Committee for the Ward of Aldersgate, in the room of Richard Peter Crossan (who is no longer on the Court)?”

For Decision

15 **Awards and Prizes**

To receive a report of the Chairman of the Port Health & Environmental Services Committee, advising of the recent receipt of two awards.

For Information
(Pages 29 - 30)

16 **Policy and Resources Committee**

To consider the adoption of the International Holocaust Remembrance Association’s definition of anti-semitism.

For Decision
(Pages 31 - 34)

17 **Hospitality Working Party of the Policy and Resources Committee**

To consider recommendations concerning the provision of hospitality.

For Decision
(Pages 35 - 38)

18 **Standards Committee**

To consider reports of the Standards Committee, as follows:-

- (A) **Indemnities for Independent Persons** – to consider recommendations concerning the indemnification of Independent Persons appointed under the Localism Act 2011.

For Decision
(Pages 39 - 42)

- (B) **Appointment of Co-opted Members** – to consider the appointment of two individuals and an associated temporary amendment to the Standards Committee's composition.

For Decision
(Pages 43 - 46)

19 **Education Board**

To consider the appointment of a Governor to Prior Weston School.

For Decision
(Pages 47 - 48)

20 **Audit & Risk Management Committee**

To consider reports of the Audit & Risk Management Committee, as follows:-

- (A) **Appointment of External Member** – to consider the appointment of an External Member to the Committee.

For Decision
(Pages 49 – 50)

- (B) **Annual Report** – to note the annual report of the Committee's activities.

For Information
(Pages 51 - 56)

MOTION21 **By the Chief Commoner**

That the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972.

For Decision

22 **Non-Public Minutes**

To agree the non-public minutes of the meeting of the Court held on 10 October 2019.

For Decision
(Pages 57 - 58)

23 Finance Committee

To consider reports of the Finance Committee, as follows:-

- (A) **IT Managed Services** – to consider the award of a contract in relation to IT Managed Services.

For Decision
(Pages 59 - 64)

- (B) **Report of Urgent Action Taken: Walbrook Wharf** – to note action taken under urgency procedures in relation to a decant project concerning Walbrook Wharf.

For Information
(Pages 65 - 66)

- (C) **Report of Urgent Action Taken: London Boroughs' Legal Alliance Barristers Framework Procurement** – to note action taken under urgency procedures in relation to the award of a contract.

For Information
(Pages 67 - 72)

24 Community and Children's Services Committee

To receive a report advising of action taken under urgency procedures in relation to a housing project.

For Decision
(Pages 73 - 76)

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ESTLIN, MAYOR

COURT OF COMMON COUNCIL

10th October 2019

MEMBERS PRESENT

ALDERMEN

Nicholas Anstee
The Rt. Hon. the Lord Mayor, Alderman Peter Estlin
John Garbutt
Sir Roger Gifford
Alison Gowman

Prem Goyal
David Andrew Graves
Timothy Russell Hailes
Robert Picton Seymour Howard
Robert Charles Hughes-Penney
Gregory Jones QC

Vincent Thomas Keaveny
Alastair John Naisbitt King
Ian David Luder
Bronek Masojada
Sir Andrew Charles Parmley
Sir David Hugh Wootton

COMMONERS

George Christopher Abrahams
Deputy John David Absalom
Caroline Kordai Addy
Munsur Ali
Rehana Banu Ameer
Randall Keith Anderson
Douglas Barrow
Adrian Mark Bastow
Matthew Bell
Deputy John Bennett
Peter Gordon Bennett
Nicholas Michael Bensted-Smith
Christopher Paul Boden
Mark Bostock
Deputy Keith David Forbes
Bottomley
Deputy David John Bradshaw
Tijs Broeke
Deputy Michael John Cassidy
Deputy Roger Arthur Holden
Chadwick
John Douglas Chapman

Dominic Gerard Christian
Thomas Cowley Clementi
Graeme Doshi-Smith
Karina Dostalova
Simon D'Olier Duckworth
Peter Gerard Dunphy
Mary Durcan
John Ernest Edwards
Deputy Kevin Malcolm Everett
Anne Helen Fairweather
Marianne Bernadette Fredericks
Tracey Graham
Caroline Wilma Haines
Deputy The Revd Stephen Decatur Haines
Graeme Harrower
Sheriff Christopher Michael Hayward
Christopher Hill
Deputy Tom Hoffman
Ann Holmes
Michael Hudson
Deputy Wendy Hyde

Deputy Jamie Ingham Clark
Deputy Clare James
Deputy Henry Llewellyn Michael Jones
Shravan Jashvantrai Joshi
Angus Knowles-Cutler
Tim Levene
Vivienne Littlechild
Oliver Arthur Wynlayne Lodge
Deputy Edward Lord,
Paul Nicholas Martinelli
Andrew Paul Mayer
Jeremy Mayhew
Catherine McGuinness,
Deputy Andrew Stratton McMurtrie
Wendy Mead
Deputy Robert Allan Merrett,
Andrien Gereith Dominic Meyers
Deputy Brian Desmond Francis Mooney
Deputy Hugh Fenton Morris,
Deputy Alastair Michael Moss

Sylvia Doreen Moys
Benjamin Daniel Murphy
Dhruv Patel
Susan Jane Pearson
John Petrie
Judith Pleasance
Deputy James Henry George Pollard
Stephen Douglas Quilter
Deputy Richard David Regan
Deputy Elizabeth Rogula
James de Sausmarez
John George Stewart Scott
Oliver Sells QC
Jeremy Lewis Simons
Deputy Tom Sleight
Sir Michael Snyder
Deputy John Tomlinson
William Upton QC
Mark Raymond Peter Henry Delano Wheatley
Dawn Linsey Wright

*Hoffman, T.D.D.,
M.B.E., Deputy;
Mayhew, J.P.*

Resolved unanimously – That Christopher Hayward, one of the Sheriffs of the City, be invited to take his seat on the Dais.

1. Apologies The apologies of those Members unable to attend this meeting of the Court were noted.
2. Declarations There were none.
3. Minutes **Resolved** – That the Minutes of the last Court are correctly recorded.

4. Draft Vote of Thanks to the Lord Mayor Deputy Michael Cassidy, for the Ward of Coleman Street, read the draft terms of a vote of thanks to the Right Honourable The Lord Mayor, which was intended to be Moved formally at the next meeting of the Court.

The Lord Mayor was heard in reply.

5. Letter A letter of the Lord Mayor Elect, declaring his assent to take upon himself the Office of Lord Mayor, was received.

6. Resolutions *Resolved* – That the gratitude of this Court be extended to:-

Anstee, N.J.,
Alderman;
Hoffman, T.D.D.,
M.B.E., Deputy

Richard Peter Crossan

for his service to the Ward of Aldersgate and the City of London over the past two and a half years.

Although he only served for a relatively short period, we are grateful for his contributions since 2017 and wish him the very best for the future.

7. Mayoral Visits The Right Honourable The Lord Mayor reported on his recent overseas visits to Australia, India, Nepal, and the United States of America.

8. Election of Chief Commoner The Court proceeded to elect a Chief Commoner for 2020/21.

Two valid nominations had been received in accordance with Standing Order No. 18; namely, Ann Holmes and Deputy Brian Mooney.

The Court therefore proceeded, in accordance with Standing Order No.10, to ballot.

The Lord Mayor requested the Chief Commoner and the Deputy Chairman of the Finance Committee, to be the scrutineers of the ballot.

After the votes had been counted, the results were as follows:-

Holmes, A.	-	35 votes
Mooney, B.D.F., Deputy	-	60 votes

Whereupon the Lord Mayor declared Deputy Brian Mooney to be elected to the office of Chief Commoner for 2020/21.

Deputy Mooney spoke to thank Honourable Members for their support.

9. Policy Statement There was no statement.

10. Hospital Seal There were no docquets to be sealed.

11. Freedoms The Chamberlain, in pursuance of the Order of this Court, presented a list of the

under-mentioned, persons who had made applications to be admitted to the Freedom of the City by Redemption:-

Xiaoyu Wang <i>Martyn Wheatley</i> <i>John Caunt</i>	an Education Services Company Chairman <i>Citizen and Scientific Instrument Maker</i> <i>Citizen and Scientific Instrument Maker</i>	Dongcheng District, Beijing, China
Juvenal Joseph Muka Shiundu <i>Howard Andre Beber</i> <i>Brian John Coombe</i>	a United Nations Official <i>Citizen and Poulter</i> <i>Citizen and Poulter</i>	Surbiton, Surrey
Jonathan James Eade Foster <i>Stephen Nigel Mulliner</i> <i>Hamish Donaldson, MBE</i>	a Chartered Surveyor <i>Citizen and Glover</i> <i>Citizen and Information Technologist</i>	Hindhead, Surrey
Stefano Potorti <i>Simon Jon Roberts</i> <i>Serafino Manca</i>	a Consultancy Director <i>Citizen and Cook</i> <i>Citizen and Marketor</i>	Wembley, London
Brett Martin Benjamin <i>Kenneth Lewis Benjamin</i> <i>Richard Lionel Howroyd Price</i>	a Car Sales Manager <i>Citizen and Loriner</i> <i>Citizen and Loriner</i>	Laindon, Basildon, Essex
Lidiia Benjamin <i>Kenneth Lewis Benjamin</i> <i>Richard Lionel Howroyd Price</i>	a Health and Beauty Spa Director <i>Citizen and Loriner</i> <i>Citizen and Loriner</i>	Laindon, Basildon, Essex
Dr Andrew Hipolito Castello- Cortes <i>John Barnard Grantley Carpenter</i> <i>Alexandra Grantley Castello-Cortes</i>	a Medical Doctor <i>Citizen and Pavior</i> <i>Citizen and Pavior</i>	Northwood, Hertfordshire
Dr Christian Philip Hollier Turner, CMG <i>Ald. Timothy Russell Hailes, JP.</i> <i>Deputy Charles Edward Lord, OBE, JP</i>	a Diplomat <i>Citizen and Pewterer</i> <i>Citizen and Broderer</i>	Limpsfield, Surrey
Maighread Margaret Condon Simmonds <i>Timothy Richard Coleridge</i> <i>Matthew Roundell Palmer</i>	a Nurse <i>Citizen and Grocer</i> <i>Citizen and Mercer</i>	Chelsea, London
Graham Leonard Craker, MVO <i>Alan Leslie Warman</i> <i>Diane Irene Warman</i>	a Police Officer, retired <i>Citizen and Clockmaker</i> <i>Citizen and Clockmaker</i>	Ware, Hertfordshire
Paul John May <i>Martin Collins</i> <i>Issa Tahhan</i>	a Chartered Surveyor <i>Citizen and Educator</i> <i>Citizen and Environmental Cleaner</i>	Royal Docks, London
Joanne Marie Cresswell <i>Norman Edward Chapman</i> <i>Christopher John Otter</i>	a Local Government Facility & Venue Manager <i>Citizen and Glover</i> <i>Citizen and Poulter</i>	Dagenham, Essex
Christopher Peter Jeffs	a Barrister	Southwark, London

<i>Dr Anne Rosemary Haire</i> <i>Alan Frederick Graeme Groom</i>	<i>Citizen and Apothecary</i> <i>Citizen and Innholder</i>	
Simon Patrick Pollock <i>Deputy Robert James Ingham Clark</i> <i>John Petrie, CC</i>	a Director of Ceremonies <i>Citizen and Clothworker</i> <i>Citizen and Draper</i>	Battersea, London
Olivia Philomena English <i>Donald Howard Coombe, MBE</i> <i>David Peter Coombe</i>	an Artist <i>Citizen and Poulter</i> <i>Citizen and Poulter</i>	Manningtree, Essex
Stephen Richard Marlow <i>Martin Henry Charles Russell, TD</i> <i>Roderick Edmond Forbes Morriss</i>	a Data Analyst <i>Citizen and Farrier</i> <i>Citizen and Glover</i>	Greenwich, London
Richard Anthony Ralph Carman <i>David James Sales</i> <i>Nicholas James Redgrove</i>	a Risk Management Operations Director <i>Citizen and Insurer</i> <i>Citizen and Insurer</i>	Yateley, Hampshire
Derek John Bain <i>David O'Reilly</i> <i>Deputy Kevin Malcolm Everett</i>	a Consultant <i>Citizen and Educator</i> <i>Citizen and Fletcher</i>	Bothwell, Glasgow
Duncan James Lee <i>Ronald Samuel Jones, OBE</i> <i>John Keith Thomas</i>	a Student Nurse <i>Citizen and Farrier</i> <i>Citizen and Farriers</i>	Ingatestone, Essex
Rebecca Hannah Lee <i>Ronald Samuel Jones, OBE</i> <i>John Keith Thomas</i>	a Corporate Banker <i>Citizen and Farrier</i> <i>Citizen and Farriers</i>	Ingatestone, Essex
Sarah Charlotte Tayler <i>Ald. Timothy Russell Hailes, JP</i> <i>Rev. Canon David Parrott</i>	a Veterinary Surgeon <i>Citizen and Pewterer</i> <i>Citizen and Distiller</i>	Frilford, Oxfordshire
Judith Anne West <i>Mark Alastair Lane</i> <i>Keith Tozzi</i>	an Author <i>Citizen and Water Conservator</i> <i>Citizen and Water Conservator</i>	Bridport, Dorset
Dr Catherine Dyer Stevenson <i>Justin Giles Joseph Morin-Carpentier</i> <i>James Anthony Drabble</i>	a Psychiatrist <i>Citizen and Tyler & Bricklayer</i> <i>Citizen and Art Scholar</i>	Houston, Texas, United States of America
Alexis Adam Hira <i>Peter Michael</i> <i>Simon Jon Roberts</i>	a Senior Radiographer <i>Citizen and Scrivener</i> <i>Citizen and Cook</i>	Leicestershire
Patrick John Fitzpatrick <i>George Henry Capon</i> <i>Peter Ronald Elliott</i>	a Facilities Team Manager <i>Citizen and Blacksmith</i> <i>Citizen and Blacksmith</i>	Hackney, London
Gordon John Randell <i>Donald Howard Coombe, MBE</i> <i>David Peter Coombe</i>	a Furniture Fitter, retired <i>Citizen and Poulter</i> <i>Citizen and Poulter</i>	Beckenham, Kent
Anthony Neil Collard <i>Donald Howard Coombe, MBE</i> <i>Richard Howard Coombe</i>	a Sales Director <i>Citizen and Poulter</i> <i>Citizen and Poulter</i>	Haverhill, Suffolk
Thomas Adams McLaughlin	a Project Manager	Leighton Buzzard, Buckinghamshire

<i>Gerald Albert George Pulman, JP</i> <i>Glynn Humphreys</i>	<i>Citizen and Basketmaker</i> <i>Citizen and Carman</i>	
Geraldine Stephanie Bil <i>Iain Reid</i> <i>Richard Leslie Springford</i>	a Marine Engineering Company Partner <i>Citizen and Educator</i> <i>Citizen and Carman</i>	Pangbourne, Berkshire
Susannah Clare Tarlton <i>Graham John Peacock</i> <i>Richard Eaglesfield Floyd</i>	a Textile Artist <i>Citizen and Loriner</i> <i>Citizen and Basketmaker</i>	Pangbourne, Berkshire
Peter Charles Kinder <i>Derek Alfred Buswell</i> <i>John Alexander Smail</i>	an Adhesive Manufacturing Company Chief Executive <i>Citizen and Framework Knitter</i> <i>Citizen and Distiller</i>	Loughborough, Leicestershire
Hugh Victor Feldman <i>John George Stewart Scott, CC</i> <i>Margaret Claire Scott</i>	an Electronic Instrumentation Director, retired <i>Citizen and Arts Scholar</i> <i>Citizen and Stationer & Newspapermaker</i>	Saffron Walden, Essex
Susan Ruth Feldman <i>John George Stewart Scott, CC</i> <i>Margaret Claire Scott</i>	a State Registered Dietician, retired <i>Citizen and Arts Scholar</i> <i>Citizen and Stationer & Newspapermaker</i>	Saffron Walden, Essex
Simon Andrew Walker <i>Ald. Timothy Russell Hailes, JP</i> <i>Deputy Robert Allan Merrett</i>	a Regular Army Officer <i>Citizen and Pewterer</i> <i>Citizen and International Banker</i>	Camberley, Surrey
Mary Teresa Narvell <i>John Leslie Barber</i> <i>Dean Hollington</i>	an Interior Designer, retired <i>Citizen and Blacksmith</i> <i>Citizen and Blacksmith</i>	Belgravia, London
Andrew Charles Waddington <i>Gordon William Sinclair Davie</i> <i>Paul Holmes</i>	a Police Officer, retired <i>Citizen and Wheelwright</i> <i>Citizen and Security Professional</i>	Sunbury-on-Thames
Daniel William Kenny <i>Graham John Peacock</i> <i>Richard Eaglesfield Floyd</i>	a Training Manager <i>Citizen and Loriner</i> <i>Citizen and Basketmaker</i>	West Horsley, Surrey
John Peter Histed <i>Christopher Tristan Churcher</i> <i>Sir Frank Davies, CBE</i>	a Civil Servant <i>Citizen and Basketmaker</i> <i>Citizen and Basketmaker</i>	Eltham, London
Martyn Jay Holloway-Neville <i>Deputy Roger Arthur Holden</i> <i>Chadwick, OBE</i> <i>Deputy Philip Woodhouse</i>	a Civil Servant <i>Citizen and Bowyer</i> <i>Citizen and Grocer</i>	Epsom, Surrey
Henry Alasdair Roberts <i>Alan John Roberts</i> <i>Neil John Mather</i>	an Accountant <i>Citizen and Cooper</i> <i>Citizen and Cooper</i>	Jersey
Hugh Douglas Roberts <i>Alan John Roberts</i> <i>Neil John Mather</i>	a Land Manager <i>Citizen and Cooper</i> <i>Citizen and Cooper</i>	York, North Yorkshire
Eric Henry Buckmaster	a Councillor	Hertfordshire

<i>Alan Leslie Warman</i> <i>Diane Irene Warman</i>	<i>Citizen and Clockmaker</i> <i>Citizen and Clockmaker</i>	
Dominic Crispin Dudley Coombes <i>Ald. Sir Andrew Charles Parmley</i> <i>Jonathan Patterson Shiels</i>	a Regular Army Officer <i>Citizen and Musician</i> <i>Citizen and Joiner & Ceiler</i>	Treknow, Cornwall
Nohaad Jari Alothmani <i>Martin Collins</i> <i>Richard Evans</i>	a Business Processing Officer <i>Citizen and Educator</i> <i>Citizen and Educator</i>	Barnet, London
Graham Michael Hill-Howgate <i>Paul Frank Basson</i> <i>Peter Richard Cowland</i>	a Trade Association General Security <i>Citizen and Firefighter</i> <i>Citizen and Firefighter</i>	Elsenham, Essex
Peter Thomas Frederick Coyte <i>Alan Robert Brumwell</i> <i>Christopher James Caine</i>	a Funeral Director and Music Composer <i>Citizen and Plumber</i> <i>Citizen and Maker of Playing Cards</i>	Tankerton, Kent
Peter Thompson Tweddle <i>Gerard John Cornwallis Sweeting</i> <i>Donald Harold Lyons</i>	a Venture Capital Sourcing Agent <i>Citizen and Merchant Taylor</i> <i>Citizen and Cooper</i>	Chansfield, Suffolk
Melissa Frances Rose Longley <i>Mark Ian Henderson</i> <i>Dr Stefan Frederick Fafinski</i>	an Investment Manager <i>Citizen and Currier</i> <i>Citizen and Information Technologist</i>	Putney, London
Penelope Ann Fahie <i>Clive Albert Francis Lambert</i> <i>Richard John Francis Conneely</i>	a Beauty Therapist <i>Citizen and Carman</i> <i>Citizen and Carman</i>	Paulton, Bristol
Monique St. Claire Lorraine Conneely <i>Richard John Francis Conneely</i> <i>Clive Albert Francis Lambert</i>	a Supply Chain Consultancy Director, retired <i>Citizen and Carman</i> <i>Citizen and Carman</i>	Bishopsworth, Bristol
William Jerome Myers <i>Frederick Joseph Trowman</i> <i>David Robert Boston</i>	a Minister of Religion <i>Citizen and Loriner</i> <i>Citizen and Gold & Silver Wyre Drawer</i>	Gosheniky, Kentucky, USA
Michelle Mary Catherine Wall <i>John Gavin</i> <i>Guy Leppard</i>	a Nurse <i>Citizen and Information Technologist</i> <i>Citizen and Information Technologist</i>	Woodside, Croydon
Peter Adam <i>Norman Edward Chapman</i> <i>Christopher John Otter</i>	a Product and Sales Manager <i>Citizen and Glover</i> <i>Citizen and Poulter</i>	Bad Salzuflen, Germany
William James Owen <i>Deputy Kevin Malcolm Everett</i> <i>David O'Reilly</i>	a Freight Company Director <i>Citizen and Fletcher</i> <i>Citizen and Educator</i>	Sidcup, Kent
Elmaze Pireva <i>Rehana Banu Ameer, CC</i>	a Head of Economic and Commercial Affairs <i>Citizen and Common Councillor</i>	Islington, London

<i>John Douglas Chapman, CC</i>	<i>Citizen and Common Councillor</i>	
Charles Gavin McGregor <i>Deputy Roger Arthur Holden Chadwick, OBE Graham Norman Charles Ward</i>	a Hospitality CEO, retired <i>Citizen and Bowyer</i> <i>Citizen and Chartered Accountant</i>	Fulham, London
Jennifer Ann Edmonds <i>Wendy Mead, OBE, CC Patricia Agnes Campfield, MBE</i>	a Nurse, retired <i>Citizen and Glover</i> <i>Citizen and Wheelwright</i>	Arundel, Sussex
Gerald Gardiner <i>Peter Michael Barry John Frederick Theobald- Hicks</i>	a Police Sergeant, retired <i>Citizen and Scrivener</i> <i>Citizen and Scrivener</i>	Epsom, Surrey
Dr Keith Thomas Dakin-White <i>Stephen John Sanders Steven William Tamcken</i>	a University Lecturer <i>Citizen and Firefighter</i> <i>Citizen and Basketmaker</i>	Leatherhead, Surrey
Gary Allan Pettit <i>Ald. William Anthony Bowater Russell Hilary Ann Russell</i>	a Broker <i>Citizen and Haberdasher</i> <i>Citizen and Farmer</i>	Loughton, Essex
Mary Winifred Barrow <i>Bernard Courtney Living Iain Reid</i>	a Personal Assistant <i>Citizen and Tallow Chandler</i> <i>Citizen and Educator</i>	Islington, London
Jody Clinton Baker <i>Sir David Brewer, Kt., CMG CVO John Leslie Barber</i>	a Clerk To The Greater London Lieutenancy <i>Citizen and Merchant Taylor</i> <i>Citizen and Blacksmith</i>	Tebworth, Bedfordshire
Dean Anthony Floyd <i>Robert Michael John Benham Christopher James Caine</i>	a Construction Company Managing Director <i>Citizen and Plumber</i> <i>Citizen and Maker of Playing Cards</i>	Chigwell, Essex
Daniel O'Sullivan <i>Deputy Henry Llewellyn Michael Jones Vincent Dignam</i>	a Trades and Labour Infrastructure Chairperson <i>Citizen and Common Councillor</i> <i>Citizen and Carman</i>	Dollis Hill, London
H.E. Libor Secka <i>Karina Dostalova, CC Mark Raymond Peter Henry Delano Wheatley, CC</i>	a Diplomat <i>Citizen and Marketer</i> <i>Citizen and Draper</i>	Hampstead, London
His Excellency Sheikh Abdulla Bin Saoud Al-Thani <i>The Rt. Hon The Lord Mayor Ald. Sir David Wootton, Kt.</i>	a Banker <i>Citizen and Fletcher</i>	Qatar
Guoli Tian <i>The Rt. Hon The Lord Mayor Deputy Catherine Sidony McGuinness</i>	a Bank Chairman <i>Citizen and Solicitor</i>	Beijing, China
Maria Del Pilar Landaluce De Alvarez <i>Carlotta Josefina Wigglesworth Jack Wigglesworth</i>	a Pharmacist, retired <i>Citizen and World Trader</i> <i>Citizen and World Trader</i>	Kensington, London

Read.

Resolved – That this Court doth hereby assent to the admission of the said persons to the Freedom of this City by Redemption upon the terms and in the manner mentioned in the several Resolutions of this Court, and it is hereby ordered that the Chamberlain do admit them severally to their Freedom accordingly.

12. Legislation The Court received a report on measures introduced by Parliament which might have an effect on the services provided by the City Corporation as follows:-

Statutory Instruments

The Food Information (Amendment) (England) Regulations 2019 S.I. No. 1218 **Date in force**
1st October 2021

The Regulations introduce a requirement for food businesses to label food, which is prepacked on the same premises from which it is sold to consumers, with a full list of ingredients with allergens emphasised. The Regulations are enforced by the Common Council acting in its capacity as a food authority.

(The text of the measures and the explanatory notes may be obtained from the Remembrancer's Office.)

Read.

13. Ballot Results The Town Clerk reported the result of the ballots taken at the last Court, as follows:-

One Member to the **Board of Governors of the Museum of London**.

	Votes
Randall Keith Anderson	16
Mark Bostock	16
Tijs Broeke	25
John Petrie	21
Jeremy Lewis Simons	19

With no candidate obtaining 50% of the first preference votes, the candidates with fewest first preference votes were eliminated and second (and further) preference votes (as appropriate and where indicated) were transferred. With no candidate receiving more than 50% of the vote, this process continued until only two candidates remained. Tijs Broeke was subsequently elected with a total of 35 votes.

Whereupon the Lord Mayor declared Tijs Broeke to be appointed to the Board of Governors of the Museum of London.

14. Appointments The Court proceeded to consider appointments to the following Committees and Outside Bodies:-

(A) Two Members on the **Board of Governors of the City of London School for**

Girls, one vacancy for the balance of a term expiring in July 2022 and one vacancy for the balance of a term expiring in July 2021.

Nominations received:-

Mark Bostock

Mary Durcan

Read.

Whereupon the Lord Mayor declared Mark Bostock and Mary Durcan to be appointed to the Board of Governors of the City of London School for Girls.

- (B) Two Members on the **Standards Appeals Committee**, for the balance of a term expiring in April 2020.

Nominations received:-

Simon D'Olier Duckworth, O.B.E., D.L.

Tracey Graham

Read.

Whereupon the Lord Mayor declared Simon Duckworth and Tracey Graham to be appointed to the Standards Appeals Committee.

- (C) One Member on the **Homerton University Hospital NHS Foundation Trust**, for the balance of a term expiring in March 2021.

Nominations received:-

Randall Keith Anderson

Read.

Whereupon the Lord Mayor declared Randall Anderson to be appointed to the Homerton University Hospital NHS Foundation Trust.

- (D) One Member on the **Central Foundation Schools of London**, for a term expiring in September 2023.

Nominations received:-

*Alderman Robert Picton Seymour Howard

Read.

Whereupon the Lord Mayor declared Alderman Robert Howard to be appointed to the Central Foundation Schools of London.

15. Questions

*Lord, C.E., O.B.E.,
J.P., Deputy to the
Chair of the
Policy and*

Policing of Protests at Smithfield Market

Deputy Edward Lord asked a question of the Chair of the Policy and Resources Committee concerning the recent Animal Rebellion protests at Smithfield Market.

Resources
Committee

Responding, the Chair agreed that City of London Police and City Corporation officers involved should be commended for the professional manner in which they dealt with the protests and took the opportunity to express her gratitude on behalf of the organisation. She also paid tribute to the traders at Smithfield Market for their patience and cooperation in dealing with the situation.

It was noted that further protests were expected across the City in the coming week.

16. Motions

Nash, J.C., O.B.E.,
Deputy; Mayhew,
J.P.

(A) *Resolved* – That Adrian Bastow be appointed to the Planning and Transportation Committee for the Ward of Aldersgate, in the room of Barbara Newman.

Sleigh, T.C.C.,
Deputy; Hailes,
T.R., J.P., Alderman

(B) *Motion* – “That this Honourable Court, in:

- a) recognising that the continued success of the City of London as a world financial and professional services centre is underpinned by a strong, trusted and independent judicial system, as expressed by the Lord Chief Justice of England and Wales in July 2018 at the Lord Mayor’s Dinner for HM Judges that ‘the rule of law and a well-functioning justice system underpin the prosperity and stability of the nation’ and affirming that those principles and sentiments are as relevant now as they were then;
- b) valuing the City’s deeply rooted connections with the justice system and support of our constitutional settlement over many centuries, including as one of only two guarantors of the Magna Carta of 1215 and, in more modern times, the provision of the Central Criminal Court, the Mayor’s and City Court, and City of London Magistrates’ Court;
- c) agreeing with the then Lord Chancellor’s remarks at the Lord Mayor’s Banquet in 2018 that *‘together with our expert, independent judiciary, [the Rule of Law] has been – and will continue to be – the solid foundation for our status as a financial and legal global centre. The trust and confidence the Rule of Law provides means that businesses feel they can invest and traders can engage in contracts...’*;
- d) noting the unanimous decision of the United Kingdom Supreme Court on 24th September 2019 in exercising its supervisory jurisdiction over the lawfulness of acts of government, in asserting the sovereignty of Parliament and the accountability of Ministers of the Crown to Parliament as it was the Supreme Courts duty to do; and
- e) endorsing its prior decision to continue to invest in Court provision in London through the development of a new combined courts centre on Fleet Street.

Expresses deep concern:

At repeated attacks on the independent judiciary by figures in the media and public life and concurs with the remarks of the then Lord Chancellor at last year’s Lord Mayor’s Banquet that:

“Our institutions have become guardians of our democratic ideals. They

ensure that the right checks and balances exist for us and they promote the inherent sense of fairness that exists in our country. They do not work against the people, they share power in the best interests of everyone.

That view ... is under attack. Rather than recognising the challenges of a fast-changing society require sometimes complex responses, that we live in a world of trade-offs, that easy answers are usually false answers, we have seen the rise of the simplifiers. Those grappling with complex problems are not viewed as public servants but as engaged in a conspiracy to seek to frustrate the will of the public. They are 'enemies of the people'.

In deploying this sort of language, we go to war with truth; we pour poison into our national conversation."

And therefore resolves:

1. To express its full and unequivocal support for the United Kingdom's independent, highly professional and experienced judiciary and their role in upholding the Rule of Law in accordance with their Oath to "do right to all manner of people after the laws and usages of this realm, without fear or favour, affection or ill will";
2. To reaffirm its commitment to promoting the Rule of Law and provision of Court facilities as core elements of the Corporation's wider commitment to the national community;
3. To ask that the Chair of the Policy & Resources Committee writes to express our support of the judiciary and the Rule of Law to:
 - i. The President of the Supreme Court
 - ii. The Lord Chief Justice of England & Wales
 - iii. The Lord President of the Court of Session of Scotland
 - iv. The Lord Chief Justice of Northern Ireland

copied to the Attorney General, the Lord Chancellor, and the Speakers of the Houses of Commons and Lords."

Deputy Tom Sleight spoke to introduce the Motion, following which, a number of Members spoke either in support or to express their reservations and oppose the Motion as currently worded.

Those speaking in opposition argued that the Motion was unnecessary, with the City Corporation's long-standing support for the judiciary being well-known and the Motion being, as a consequence, superfluous. It was also suggested that the judiciary had not requested the City Corporation's involvement in this matter and that this Motion could be seen to be politically motivated or otherwise seeking to admonish the Government, which would be undesirable and contrary to the City Corporation's politically neutral position.

A number of Members also spoke to support the Motion, arguing that the mood of public discourse, particularly in the media, had altered in such a way as to be of significant concern and require a statement of public support for the judiciary.

Reference was made to previous occasions when the City Corporation had taken public positions in defence of the rule of law, as well as the fundamental importance of the rule of law to business and commerce. The inability of the judiciary to speak out publicly was also noted, as were the efforts that had been made, together with the support of several Members, to ensure the wording of the Motion was apolitical.

It was suggested that the deletion of paragraph (d) from the Motion might ease any concerns that the Motion might be construed as political and, therefore, facilitate the support of the majority of the Court.

Martinelli, P.N.;
Mayer, A.P.

Amendment – That paragraph (d) of the Motion be deleted.

Upon the Amendment being put, the Lord Mayor declared it to be carried.

Upon the substantive Motion as amended being put, the Lord Mayor declared it to be carried.

Resolved – That “That this Honourable Court, in:

- a) recognising that the continued success of the City of London as a world financial and professional services centre is underpinned by a strong, trusted and independent judicial system, as expressed by the Lord Chief Justice of England and Wales in July 2018 at the Lord Mayor’s Dinner for HM Judges that ‘the rule of law and a well-functioning justice system underpin the prosperity and stability of the nation’ and affirming that those principles and sentiments are as relevant now as they were then;
- b) valuing the City’s deeply rooted connections with the justice system and support of our constitutional settlement over many centuries, including as one of only two guarantors of the Magna Carta of 1215 and, in more modern times, the provision of the Central Criminal Court, the Mayor’s and City Court, and City of London Magistrates’ Court;
- c) agreeing with the then Lord Chancellor’s remarks at the Lord Mayor’s Banquet in 2018 that *‘together with our expert, independent judiciary, [the Rule of Law] has been – and will continue to be – the solid foundation for our status as a financial and legal global centre. The trust and confidence the Rule of Law provides means that businesses feel they can invest and traders can engage in contracts...’*; and
- d) endorsing its prior decision to continue to invest in Court provision in London through the development of a new combined courts centre on Fleet Street.

Expresses deep concern:

At repeated attacks on the independent judiciary by figures in the media and public life and concurs with the remarks of the then Lord Chancellor at last year’s Lord Mayor’s Banquet that:

“Our institutions have become guardians of our democratic ideals. They ensure that the right checks and balances exist for us and they promote the

inherent sense of fairness that exists in our country. They do not work against the people, they share power in the best interests of everyone.

That view ... is under attack. Rather than recognising the challenges of a fast-changing society require sometimes complex responses, that we live in a world of trade-offs, that easy answers are usually false answers, we have seen the rise of the simplifiers. Those grappling with complex problems are not viewed as public servants but as engaged in a conspiracy to seek to frustrate the will of the public. They are 'enemies of the people'.

In deploying this sort of language, we go to war with truth; we pour poison into our national conversation."

And therefore resolves:

1. To express its full and unequivocal support for the United Kingdom's independent, highly professional and experienced judiciary and their role in upholding the Rule of Law in accordance with their Oath to "do right to all manner of people after the laws and usages of this realm, without fear or favour, affection or ill will";
2. To reaffirm its commitment to promoting the Rule of Law and provision of Court facilities as core elements of the Corporation's wider commitment to the national community;
3. To ask that the Chair of the Policy & Resources Committee writes to express our support of the judiciary and the Rule of Law to:
 - i. The President of the Supreme Court
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 - iii. The Lord President of the Court of Session of Scotland
 - iv. The Lord Chief Justice of Northern Ireland

copied to the Attorney General, the Lord Chancellor, and the Speakers of the Houses of Commons and Lords."

17. Awards &
Prizes

There was no report.

18.

POLICY AND RESOURCES COMMITTEE

(Deputy Catherine McGuinness

(19 September 2019)

Governance Review

At its meeting on 14 March 2019, the Policy and Resources Committee had agreed to a fundamental review (FR) of the allocation of the City of London Corporation's resources being undertaken. The purpose of this review was to ascertain how resources were being distributed against Corporate Plan priorities, to ensure that the City Corporation was operating within agreed priorities, and that the organisation's financial plans were sustainable in the medium term.

With the nature of the City Corporation's funding and service provision being

diverse, good governance was essential in ensuring that the organisation functioned effectively. Supporting the governance structures also incurred a significant part of the Corporation's expenditure and, furthermore, any changes proposed through the Fundamental Review were likely to have implications for governance. Therefore, the Policy and Resources Committee, as the Committee responsible for the review and co-ordination of the governance of the City of London Corporation, had agreed that a review of governance arrangements should be undertaken in parallel with the FR, particularly given that a comprehensive governance review had not taken place since 2010/11. Acknowledging the difficulties that may be associated with doing this internally, it had also determined that the review should be undertaken independently. The Court was **recommended** to endorse this approach.

Resolved – That Members endorse a comprehensive, independent review of the City Corporation's governance arrangements being undertaken, with the terms of reference of the review being "to review the governance arrangements of the organisation by undertaking a comprehensive examination of the City Corporation's Code of Corporate Governance to ensure that the arrangements are efficient, fair, transparent and accountable."

19.

HOSPITALITY WORKING PARTY OF THE POLICY AND RESOURCES COMMITTEE

(Deputy Tom Hoffman, M.B.E., Chief Commoner)

18 September 2019

Applications for Hospitality

(a) 150th Anniversary of United Synagogue

It was proposed that the City Corporation host a reception to mark the 150th anniversary in 2020 of the Jewish United Synagogues Act which formally established the United Synagogue as the union of British Orthodox Jewish synagogues. There is a long association between the City and the Jewish community dating back to shortly after the Norman Conquest. The United Synagogue, which began with three synagogues in the City of London, remained the largest UK Jewish synagogue body and the London Metropolitan Archives held one of the most important collections of Jewish archives in the country.

It was **recommended** that hospitality be granted for an early evening reception to celebrate the 150th anniversary of the United Synagogue with arrangements being made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash and within the agreed parameters.

Resolved – That hospitality be granted for an early evening reception to celebrate the 150th anniversary of the United Synagogue with arrangements being made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash and within the agreed parameters.

(b) 101 (City of London) Engineer Regiment Reception

It was proposed that the City Corporation host a reception following a parade at Guildhall to mark the return of the 101 (City of London) Engineer Regiment

(Explosive Ordnance and Search) to London. The Regiment had a long and distinguished history, as well as a close connection with the City of London. In 1997 the then Lord Mayor, Sir Richard Nichols, granted permission for the Regiment to change its title to 101 (City of London) Engineer Regiment (Explosive Ordnance Disposal) to reflect its links with the City.

It was **recommended** that hospitality be granted for an early evening reception following a Parade in Guildhall Yard in Summer 2020 with arrangements being made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash and within the agreed parameters.

Resolved – That hospitality be granted for an early evening reception following a Parade in Guildhall Yard in Summer 2020 with arrangements being made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash and within the agreed parameters.

(c) The Enchanted Interior exhibition private view

It was proposed that the City Corporation host a private view to mark the opening of the first of Guildhall Art Gallery's major exhibitions for 2020, *The Enchanted Interior*, which was to be on display from 13th March to 14th June. The exhibition was to explore female empowerment during the 19th century, with a focus on Pre-Raphaelite and orientalist artists, as well as contemporary artworks by female artists to offer a current perspective.

It was **recommended** that hospitality be granted for an early evening private view to mark the opening of the exhibition with arrangements being made under the auspices of the Culture, Heritage and Libraries Committee; the costs to be met from City's Cash and within the agreed parameters.

Resolved – That hospitality be granted for an early evening private view to mark the opening of the exhibition with arrangements being made under the auspices of the Culture, Heritage and Libraries Committee; the costs to be met from City's Cash and within the agreed parameters.

(d) Queen Elizabeth Prize for Engineering lunch

It was proposed that a lunch be hosted by the City Corporation the day prior to the award ceremony for The Queen Elizabeth Prize. The Prize, first given in 2013, was awarded for ground-breaking innovation in engineering, supported by a group of leading British and international manufacturing companies, and had received the personal endorsement of Her Majesty The Queen, who was to present the 2019 Prize at Buckingham Palace.

It was **recommended** that hospitality be granted for a lunch with arrangements being made under the auspices of the Policy and Resources Committee; the cost to be met from City's Cash and within the agreed parameters.

Resolved – That hospitality be granted for a lunch with arrangements being made under the auspices of the Policy and Resources Committee; the cost to be met from City's Cash and within the agreed parameters.

20.

PLANNING AND TRANSPORTATION COMMITTEE**(Deputy Alastair Moss)**

(1 October 2019)

Dockless Vehicle Hire Byelaw

The Court was **recommended** to delegate to London Councils' Transport & Environment Committee (TEC) the authority to exercise the City Corporation's byelaw-making function for the purpose of regulating dockless vehicles on the highway and/or public places by way of an addition to the existing TEC constitution.

Dockless Cycle hire schemes fell outside existing legislative frameworks and the City Corporation did not have powers to prevent dockless cycle hire schemes from operating in the City. The lack of powers to manage dockless cycle hire operators had been recognised by TEC and Transport for London (TfL). In response, and following legal advice, TfL and London Councils had proposed a pan-London byelaw supported by an updated Dockless Vehicle Hire Operator Code of Practice.

TEC did not consider it practicable for the same Byelaw to be made independently by 33 London Local Authorities and was, therefore, seeking authority from all London Local Authorities and TfL to amend TEC's constitution to enable TEC to make a pan-London byelaw on the authorities' behalf.

Resolved – That authority be delegated to London Councils' Transport and Environment Committee to exercise the following functions by way of an addition to the Part 3(D) Functions in the LC TEC agreement, inserting a new paragraph 2(c) as follows:

“(c)(i) the making of byelaws under section 235 of the Local Government Act 1972 (and, in respect of the City of London Corporation, under section 39 of the City of London (Various Powers) Act 1961) for the purpose of regulating dockless vehicles on the highway and/or public places (including by making it an offence for a dockless vehicle operator to cause or permit their dockless vehicle to be left on the highway or public place other than in an approved location), including taking all related steps to promote, make, amend and revoke any such byelaw.

(c)(ii) The exercise of powers under Section 1 of the Localism Act 2011 for the purposes of giving effect to (i) above, including but not limited to oversight and management of the arrangements (but excluding prosecution or other enforcement).”

21.

PORT HEALTH AND ENVIRONMENTAL SERVICES COMMITTEE**(Jeremy Lewis Simons)**

23 July 2019

Signor Pasquale Favale's Marriage Portions Charity

The Signor Favale Marriage Portions Charity (206949) (the Favale Charity) was established in 1882 by the Will of Italian-born Pasquale Favale, with the intent of funding dowries for 'poor, honest young women', aged 16-25, who were born in the City of London and who had recently been, or were about to be, married. The Port Health and Environmental Services Committee had, for some time, been responsible for administering the Favale Charity.

The objects of this very small charity were now considered to be outmoded and most likely discriminatory, with the costs of administration significantly disproportionate to the funds available for distribution. Furthermore, the Charity Commission had written to the City Corporation, under its Revitalising Trusts Programme, to remind the City Corporation of its legal obligations to ensure that, as Trustee, it was administering the Charity and spending its funds effectively, or otherwise to consider transferring its funds or updating its objects.

Having considered this matter, the Port Health and Environmental Services Committee now **recommended** that the Court of Common Council, acting as Trustee of the Favale Charity, resolve to close the Charity by updating the objects to reflect those of the receiving charity, by releasing the restrictions on expenditure of the permanent endowment, and then transferring the charity's funds free of restrictions to the City of London Corporation Combined Relief of Poverty Charity (1073660), subject to Charity Commission consent. The Community and Children's Services Committee, acting for the City Corporation as Trustee of that charity, had subsequently resolved that it was in that charity's interests for it to take receipt of the funds on the basis proposed. The Court of Common Council was now asked to take the necessary decisions to close the Favale Charity as it allowed for the most effective use of the charitable funds.

Resolved – That the Court of Common Council, acting as Trustee of the Signor Favale's Marriage Portions Charity (206949):

1. Agrees to exercise the applicable statutory powers contained in the Charities Act 2011 (as outlined in the report) to close the Signor Favale's Marriage Portions Charity (206949) by resolving to amend the Charity's objects to reflect those of the City of London Corporation Combined Relief of Poverty Charity (1073660), to release the restrictions on the permanent endowment funds held, and to transfer all the Charity's funds free of any restrictions to the City of London Corporation Combined Relief of Poverty Charity (1073660) with an expression of wish that Signor Favale's name be retained in some way in future grant-giving, subject to Charity Commission consent.
2. Authorises the Town Clerk to undertake any actions, to take any decisions and sign any documents required to make such arrangements as may be required for the closure of the Signor Favale's Marriage Portions Charity (206949) and seeking Charity Commission consent to the resolutions and transfer of its funds to the City of London Corporation Combined Relief of Poverty Charity (1073660).

22. **COMMUNITY AND CHILDREN'S SERVICES COMMITTEE**

(Randall Keith Anderson)

(19 September 2019)

Amendment to the Committee's Terms of Reference

The Community and Children's Services Committee had suggested that the Terms of Reference might benefit from being widened to reflect more accurately the large amount of development underway on the City of London Corporation's housing estates, which the Committee was responsible for overseeing. A proposed change

was subsequently endorsed by your Policy and Resources on 19 September 2019 and the Court was now **recommended** to approve the suggested amendment to section 4(b) of the Committee's terms of reference.

Resolved – That the proposed amendments to the Terms of Reference of the Community and Children's Services Committee, as set out in Appendix A (marked using italics and capitals), be approved.

23. *Resolved* – that the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972.

Summary of exempt items considered whilst the public were excluded:-

24. *Resolved* – That the non-public Minutes of the last Court are correctly recorded.

25. **Finance Committee**

The Court noted recommendations concerning the award of a contract.

The meeting commenced at 1.00 pm and ended at 1.50 pm

BARRADELL.

Resolution of Thanks to the Late Lord Mayor – *by Deputy Michael John Cassidy, C.B.E.*

To be presented on Thursday, 5th December 2019

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

Motion:-

“That the Members of this Honourable Court take great pleasure in expressing to:

ALDERMAN PETER KENNETH ESTLIN

their sincere thanks and appreciation for the distinguished manner in which he has served as Lord Mayor of the City of London during the past year.

Always enthusiastic, energetic, and driven, Peter has travelled extensively over the past year, visiting some 27 countries as well as a significant range of cities and towns across the UK. Both at home and abroad, he has worked tirelessly as a passionate advocate on behalf of the UK’s financial and professional sectors.

Peter’s year has been focused heavily on his Mayoral Theme, *Shaping Tomorrow’s City Today*. Through this, he has worked to ensure that London retains its place as a global hub for digital innovation, keeping the City at the centre of future growth. The launch on 10th October of *Future.NOW*, a coalition of businesses, civic society and Government departments designed to ensure a cohesive approach to digital skills across the country, represents a key achievement, ensuring that focus is maintained long after Peter’s Mayoralty and leaving a lasting legacy.

During his time as Lord Mayor, Peter has hosted many special events to further economic diplomacy and promote London as a centre for business, with the Business and Investment Dinner and the International Trade Dinner being particular successes. Given his moniker as the Digital Lord Mayor, it is perhaps no surprise that that he has been unrelenting in his energy for additional engagements, delivering over 600 formal speeches and hosting well in excess of 300 meetings, conferences, roundtables and similar events at Mansion House alone. We owe Peter an enormous debt of gratitude for the commitment he has shown throughout.

We on the Court also wish to pay tribute to Lindy, the Lady Mayoress, who had an equally busy and energetic programme. In particular, we commend her for her outstanding work on behalf of the National Autistic Society and the Sepsis Trust, and express our gratitude for all her contributions.

In taking their leave of Peter, their 691st Lord Mayor, Honourable Members reflect that his has been a special and outstanding Mayoralty. We trust that Peter, Lindy, Anabelle, James and Victoria will look back on a unique year with the greatest pleasure, pride, and many happy recollections.”

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List of Applications for the Freedom

To be presented on Thursday, 5th December 2019

*To the Right Honourable The Lord Mayor, Aldermen and Commons of
the City of London in Common Council assembled.*

Set out below is the Chamberlain's list of applicants for the Freedom of the City together with the names, etc. of those nominating them.

Richard Frederick Adkinson <i>The Very Reverend Dr Derek Norman Hole Charles Derick Horsfall</i>	a Solicitor, retired <i>Citizen and Framework Knitter Citizen and Framework Knitter</i>	Leicester, Leicestershire
Nazir Ahmed <i>Anne Elizabeth Holden John Alexander Smail</i>	a Solicitor & Council Deputy Chair <i>Citizen and Basketmaker Citizen and Distiller</i>	East Ham, London
Raja Basharat Ali, JP <i>Deputy Kevin Malcolm Everett David O'Reilly</i>	a Magistrate <i>Citizen and Fletcher Citizen and Educator</i>	Ilford, Essex
Barbara Elaine Armstrong, OBE <i>Michelle Fynes Richard Charles Clinton Fynes</i>	a Managing Director <i>Citizen and Framework Knitter Citizen and Framework Knitter</i>	Harborough, Leicestershire
Godfrey Norman Baillon-Bending <i>David Burgess-Wise Allan Kendal Winn</i>	a Banker, retired <i>Citizen and Coachmaker & Coach Harness Makers Citizen and Coachmaker & Coach Harness Makers</i>	Waltham Abbey, Essex
Douglas Gerald Ian Ball <i>David Johnson Mary Elizabeth Linington</i>	an Events Officer <i>Citizen and Management Consultant Citizen and Educator</i>	Palmers Green, London
Alejandro Rogelio Barahona Wills <i>Christopher James Caine Alan Robert Brumwell</i>	a Civil Servant <i>Citizen and Maker of Playing Cards Citizen and Plumber</i>	Exeter, Devon
Richard Keith Barr <i>Stanley Brown, QGM, TD Michael Richard Adkins</i>	a Trainer and Consultant <i>Citizen and Loriner Citizen and Water Conservator</i>	Modiin, Israel

Charlotte Edwina Kemball Bowman <i>Ald. Sir Charles Edward Beck Bowman</i> <i>Ald. Timothy Russell Hailes, JP</i>	a Student <i>Citizen and Grocer</i> <i>Citizen and Pewterer</i>	Bury St. Edmunds, Suffolk
Gil George Boyd, BEM <i>Jurgita Zilinskiene</i> <i>Patrick Otto Rarden</i>	an Operations Director <i>Citizen and Fruiterer</i> <i>Citizen and Fruiterer</i>	Pidley, Cambridgeshire
Oscar Brown <i>Neal Kelvin Goldsmith</i> <i>John Howard</i>	a Hospitality Manager <i>Citizen and Innholder</i> <i>Citizen and Innholder</i>	Griffithstown, Monmouthshire
Rory Colin Brown <i>Jeremy Paul Mayhew, CC</i> <i>Deputy Robert James Ingham Clark</i>	a Banker <i>Citizen and Loriner</i> <i>Citizen and Clothworker</i>	Sydenham, London
Dr Mary Buchanan <i>Dr John Scott Buchanan</i> <i>Gillian Loftus</i>	a Medical Practitioner, retired <i>Citizen and Stationer & Newsmaker</i> <i>Maker</i> <i>Citizen and Needlemaker</i>	St. John's Wood, London
James Bush <i>Jurgita Zilinskiene</i> <i>Patrick Otto Rarden</i>	a Police Officer <i>Citizen and Fruiterer</i> <i>Citizen and Fruiterer</i>	Harbledown, Kent
Diana Lisa Carney <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	an Economist <i>Citizen and Farmer</i>	West Hampstead, London
Mark Joseph Carney <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	The Governor of the Bank of England <i>Citizen and Farmer</i>	West Hampstead, London
David John Preston Cattermole <i>Graham John Peacock</i> <i>Richard Eaglesfield Floyd</i>	an Accountant <i>Citizen and Loriner</i> <i>Citizen and Basketmaker</i>	Tattingstone, Suffolk
Dr Jason Michael Caulfield <i>Angus Knowles-Cutler</i> <i>George Charles Richard Budden</i>	a Corporate Financier <i>Citizen and Gardener</i> <i>Citizen and Spectacle Maker</i>	Highgate, London
Adam Chamberlain <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a Finance Company Chief Executive Officer <i>Citizen and Farmer</i>	Bruton, Somerset
Julia Louise Diane Craig <i>Malcolm Alastair Craig</i> <i>Malcolm White, OBE</i>	a Family Counsellor, retired <i>Citizen and Gold & Silver Wyre Drawer</i> <i>Citizen and Air Pilot</i>	Glemsford, Suffolk
Alexander Robert Harry Crisp <i>Anthony Sharp</i> <i>Frederick Joseph Trowman</i>	an Archaeologist and Museum Curator <i>Citizen and Loriner</i> <i>Citizen and Loriner</i>	Sampford Courtenay, Devonshire
Scott John Davies <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a Chief Investment Officer <i>Citizen and Farmer</i>	Hounslow, London
Adam Peter Dillingham <i>Sophie Anne Fernandes, CC</i> <i>John Chapman, CC</i>	a Software Engineer <i>Citizen and Common Councillor</i> <i>Citizen and Musician</i>	Romford, Essex
Robert John Fellows	a Solicitor	Harrow on the Hill, Middlesex

<i>The Revd James Edward Power</i> <i>Richard Alexander Cassell</i>	<i>Citizen and Haberdasher</i> <i>Citizen and Mercer</i>	
Luke James Ferguson <i>David Neil Lewis</i> <i>Veronica Hunt-Lewis</i>	a Lifeboat Manufacturer Production Manager <i>Citizen and Glover</i> <i>Citizen and Glover</i>	Mudford, Dorset
Tobias Patrick Fleming <i>George Niblett</i> <i>Martin Victor Edwards</i>	a Sales Manager <i>Citizen and Mason</i> <i>Citizen and International Banker</i>	Kings Cross, London
Robert Patrick Flinter <i>David Alastair Morgan-Hewitt</i> <i>Philippe Roland Rossiter</i>	a Hotel Manager <i>Citizen and Innholder</i> <i>Citizen and Innholder</i>	Leytonstone, London
Michael Conrad Fox <i>Brian Derek Francois</i> <i>Victor Lawrence Parnis</i>	a Business Manager, retired <i>Citizen and Wheelwright</i> <i>Citizen and Fletcher</i>	Sutton At Hone, Kent
John Edmunds Julian Norrie Giles <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a School Principal <i>Citizen and Farmer</i>	Wandsworth, London
Allison Patricia Gorman <i>Anthony John Skinner</i> <i>Peter Richard Cowland</i>	a Local Government Officer <i>Citizen and Firefighter</i> <i>Citizen and Firefighter</i>	Canvey Island, Essex
Bernard Johan Herman Haitink <i>Ald. Sir David Wootton, Kt.</i> <i>Deputy Catherine Sidony McGuinness</i>	a Conductor <i>Citizen and Fletcher</i> <i>Citizen and Solicitor</i>	Holland Park, London
Thomas Alexander Pitfield Hallett <i>Robert George Holland-Martin</i> <i>Sir Bruce Bossom, Bt.</i>	a Ship Broker <i>Citizen and Fishmonger</i> <i>Citizen and Grocer</i>	Southwark, London
Christopher Martin Harrison <i>Kenneth William Endres</i> <i>Alan Robert Brumwell</i>	a Bank Director <i>Citizen and Baker</i> <i>Citizen and Plumber</i>	Pimlico, London
Aatif Naveed Hassan <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a School Chairman of Governors <i>Citizen and Farmer</i>	Chiswick, London
Rongrong Huo <i>Sir Roger Gifford, Kt., Ald.</i> <i>Ald. Sir Charles Edward Beck</i> <i>Bowman</i>	an Asset Management Executive Director <i>Citizen and Musician</i> <i>Citizen and Grocer</i>	Tower Hamlets, London
Bridget Mary Hynard <i>Patricia Agnes Campfield, MBE</i> <i>Wendy Mead, OBE, CC</i>	a Livery Clerk, retired <i>Citizen and Wheelwright</i> <i>Citizen and Glover</i>	Twickenham, London
Enver Cavit Kannur <i>Emma Edhem, Ald.</i> <i>Jashvant Joshi</i>	a Chartered Accountant <i>Citizen and Woolman</i> <i>Citizen and Blacksmith</i>	Potters Bar, Hertfordshire
Amy Ruth Lame <i>Tijs Broeke, CC</i> <i>Graham David Packham, CC</i>	a Night Czar <i>Citizen and Common Councillor</i> <i>Citizen and Upholder</i>	Bloomsbury, London
Darren Leigh <i>Stephen Emmins</i> <i>Barrie Buick Stewart</i>	a Risk Director <i>Citizen and Security Professional</i> <i>Citizen and Security Professional</i>	Borehamwood, Hertfordshire

Simon David Lewis, OBE <i>Deputy Catherine Sidony McGuinness</i> <i>Sir Mark John Boleat</i>	a Financial Association Chief Executive Officer <i>Citizen and Solicitor</i> <i>Citizen and Insurer</i>	Regents Park, London
David Stuart Lillis <i>Deputy Roger Arthur Holden Chadwick, OBE,</i> <i>Deputy Philip Woodhouse</i>	a Mathematics and Computer Consultant <i>Citizen and Bowyer</i> <i>Citizen and Grocer</i>	Surrey, London
Andrew James Lister <i>Alexander Barr, CC</i> <i>James De Sausmarez</i>	an Investment Manager <i>Citizen and Ironmonger</i> <i>Citizen and Joiner & Ceiler</i>	Esher, Surrey
Helga Lockyer <i>Ald. Timothy Russell Hailes, JP</i> <i>Edward Michael Perronet Hughes</i>	a Business Owner <i>Citizen and Pewterer</i> <i>Citizen and Ironmonger</i>	March, Cambridgeshire
Xenia Una Mainelli <i>Ald. Prof. & Sheriff Michael Raymond Mainelli</i> <i>Elisabeth Mainelli</i>	a Student <i>Citizen and World Trader</i> <i>Citizen and Mason</i>	Whitechapel, London
James John Marsh <i>Paul Holmes</i> <i>Mark Douglas Estaugh</i>	a Civil Servant <i>Citizen and Security Professional</i> <i>Citizen and Wheelwright</i>	Orpington, Kent
Kelly Dawn Maslick <i>Christopher Tristan Churcher</i> <i>Sir Frank Davies, CBE</i>	an Chief Executive Officer <i>Citizen and Basketmaker</i> <i>Citizen and Basketmaker</i>	Knightsbridge, London
Daniele Middleton <i>Capt. Philip Hanton</i> <i>Guy Fairbank</i>	a City of London Guide <i>Citizen and Master Mariner</i> <i>Citizen and Vinter</i>	Barnet, London
Stephen Michael Morran <i>Jurgita Zilinskiene</i> <i>Patrick Otto Rarden</i>	a Police Officer, retired <i>Citizen and Fruiterer</i> <i>Citizen and Fruiterer</i>	Royston, Hertfordshire
Professor Antony Charles Moss <i>Marianne Bernadette Fredericks, CC</i> <i>Deputy Hugh Fenton Morris</i>	a Professor <i>Citizen and Baker</i> <i>Citizen and Maker of Playing Cards</i>	Upminster, Essex
Richard Edward Charles Normington <i>Deputy Catherine Sidony McGuinness</i> <i>Ald. Sir David Wootton, Kt.</i>	a Senior Policy Advisor <i>Citizen and Solicitor</i> <i>Citizen and Fletcher</i>	Wistow, Cambridgeshire
Andrew Thomas O'Brien <i>Alan Leslie Warman</i> <i>Diane Irene Warman</i>	a Conductor, Teacher and Singer <i>Citizen and Clockmaker</i> <i>Citizen and Clockmaker</i>	Hertfordshire
Andrea Jane O'Neill <i>Michael Peter Cawston</i> <i>William Joseph Browning</i>	a Special Needs Teacher, retired <i>Citizen and Tyler & Bricklayer</i> <i>Citizen and Glass Seller</i>	Aylesbury, Buckinghamshire
David James Pack <i>Wendy Marilyn Hyde</i> <i>Deputy Catherine Sidony McGuinness</i>	a Local Government Officer <i>Citizen and World Trader</i> <i>Citizen and Solicitor</i>	Ealing, London
Terence Leslie Parr <i>Graham John Peacock</i> <i>Richard Eaglesfield Floyd</i>	a Construction Manager, retired <i>Citizen and Loriner</i> <i>Citizen and Basketmaker</i>	Paddock Wood, Kent

Thomas Francis Pearman <i>Kieran John Hughes</i> <i>Charles Christopher Muggleton</i>	a Contracts Manager, retired <i>Citizen and Scrivener</i> <i>Citizen and Upholder</i>	Devonshire
Alan David Perkin <i>Alan Leslie Warman</i> <i>Diane Irene Warman</i>	a Business Development Consultant, retired <i>Citizen and Clockmaker</i> <i>Citizen and Clockmaker</i>	Cockfosters, Barnet
Michelle Claire Pollard <i>Deputy James Henry George Pollard</i> <i>Simon D'Olier Duckworth, OBE, DL, CC</i>	a Marketing Executive <i>Citizen and Skinner</i> <i>Citizen and Skinner</i>	Liphook, Hampshire
Margaret Helen Ridley <i>Patricia Agnes Campfield, MBE</i> <i>Wendy Mead, OBE, CC</i>	a Solicitor and Judge, retired <i>Citizen and Wheelwright</i> <i>Citizen and Glover</i>	Southend-on-Sea, Essex
Trevor Mason Ridley <i>Patricia Agnes Campfield, MBE</i> <i>Wendy Mead, OBE, CC</i>	an Illustrator and Managing Director, retired <i>Citizen and Wheelwright</i> <i>Citizen and Glover</i>	Southend-on-Sea, Essex
Joanna Rose <i>Michele Acton</i> <i>Stephen Charls Gilbert</i>	a Charity Secretary <i>Citizen and Basketmaker</i> <i>Citizen and Chartered Secretary & Administrator</i>	Ifield, West Sussex
Ian Stanley Sharp <i>John Leslie Barber, DL</i> <i>Dorothy Newlands of Lauriston</i>	an Antiques Dealer, retired <i>Citizen and Blacksmith</i> <i>Citizen and Basketmaker</i>	Northumberland
John Gurparshad Singh, MBE, JP <i>Walter Hall, JP</i> <i>Peter Richard Roast</i>	a Local Government Officer <i>Citizen and Tobacco Pipe Maker & Tobacco Blender</i> <i>Citizen and Needlemaker</i>	Hutton, Essex
Adam David Smith <i>Kenneth William Endres</i> <i>Alan Robert Brumwell</i>	an Electrical Fitter <i>Citizen and Baker</i> <i>Citizen and Plumber</i>	Ruislip, Middlesex

Michael John Smith <i>Sir Michael Bear, Kt.</i> <i>Lady Barbara Anne Bear</i>	a Facade Engineering Company Director, retired <i>Citizen and Pavior</i> <i>Citizen and Musician</i>	Thaxted, Essex
Anthony Joseph Smyth <i>William Barrie Fraser, OBE</i> <i>Deputy Keith David Forbes Bottomley</i>	an Accountant, retired <i>Citizen and Gardener</i> <i>Citizen and Wheelwright</i>	Handcross, Sussex
Benjamin Taylor Sneed <i>Jurgita Zilinskiene</i> <i>Patrick Otto Rarden</i>	a Photographer & Journalist <i>Citizen and Fruiterer</i> <i>Citizen and Fruiterer</i>	New York, United States of America
Oliver Matthew St John <i>Anjola Adeniyi</i> <i>James Nicholas Bromiley-Davis</i>	a Design Director <i>Citizen and Information Technologist</i> <i>Citizen and Gardener</i>	Southwark, London
Wolfgang Werner Erwin Steck <i>Richard Leslie Springford</i> <i>Iain Reid</i>	an Industry & Government Advisor <i>Citizen and Carman</i> <i>Citizen and Educator</i>	Chelsea, London
Brian Stevenson <i>Philip James Fortey</i> <i>Alderman Timothy McNally</i>	a Government Press Officer, retired <i>Citizen and Glazier</i> <i>Citizen and Glazier</i>	Dartford, Kent
Yuanhui Tang <i>Mei Sim Lai</i> <i>Lord Mountevans</i>	a Catering & Hospitality Company Director <i>Citizen and Horner</i> <i>Citizen and Shipwright</i>	Marylebone, London
Keith Victor Towner <i>Brian Derek Francois</i> <i>Christopher Thomas Albrow</i>	a Fibre Optic Product Manager, retired <i>Citizen and Wheelwright</i> <i>Citizen and Wheelwright</i>	Dartford, Kent
Muhammad Naeem Ulfat <i>David Jonathan Double</i> <i>Jonathan Laws</i>	a Business Consultant <i>Citizen and Security Professional</i> <i>Citizen and Security Professional</i>	Feltham, London
Stephen Anthony Valvona <i>Jeremy Paul Mayhew, CC</i> <i>Deputy Robert James Ingham Clark</i>	a Banker <i>Citizen and Loriner</i> <i>Citizen and Clothworker</i>	Bellingdon, Buckinghamshire
Rev. Gijsbert Jan Van De Lagemaat <i>Ald. & Sheriff Prof. Michael Raymond Mainelli</i> <i>Sheriff Christopher Michael Hayward, CC</i>	a Minister of Religion <i>Citizen and World Trader</i> <i>Citizen and Pattenmaker</i>	Woking, Surrey
Jamie Barry Waller <i>John Leslie Barber, DL</i> <i>Dean Hollington</i>	a Private Equity Chief Executive Officer <i>Citizen and Blacksmith</i> <i>Citizen and Blacksmith</i>	Buckinghamshire
Raymond Wentzell <i>Nicholas John Stretton</i> <i>Graham Brown</i>	a Garage Owner, retired <i>Citizen and Insurer</i> <i>Citizen and Needlemaker</i>	Bromley, Kent
Toby Robert Willens <i>William James Otter</i> <i>James Richard Tumbridge, CC</i>	a Chartered Project Manager <i>Citizen and Poulter</i> <i>Citizen and Clothworker</i>	Epsom, Surrey
Most Revd. John Wilson <i>Deputy Stephen Decatur Haines</i> <i>Ald. Timothy Russell Hailes, JP</i>	The Archbishop of Southwark <i>Citizen and Pewterer</i> <i>Citizen and Pewterer</i>	Southwark, London

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Report – Chairman of the Port Health and Environmental Services Committee

Awards and Prizes

To be presented on Thursday, 5th December 2019

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

“I wish to draw Members’ attention to the following awards received by the Pollution Control Team and the Heathrow Animal Reception Centre.

John Connell Local Authority Award

On 23 October 2019, the City Corporation’s Pollution Control Team was the proud winner of the 2019 John Connell Local Authority Award. This award recognises services, campaigns and programmes that are shining examples of community cooperation, education and creative solutions to solving noise pollution problems.

The award was given for the “Sounds of the City” research that was published during 2019. This was the first noise attitude study by a Local Authority considering the views of workers and visitors as well as residents, as well as the first city wide attitude study investigating opinions about both noise and how the city sounds. The award highlighted how the study’s robust evidence base enables community benefits from working across traditional departmental boundaries. The research was then used to inform City strategies such as the Transport Strategy and the adoption of the Healthy Streets approach.

International Pet Animal Transport Association – Partner Industry Award

On 5 November 2019, the Heathrow Animal Reception Centre (HARC) was awarded the partner industry award at the International Pet Animal Transport Association (IPATA) Annual Conference, held in Chicago, USA.

The Industry Partner Award seeks to promote the best practices in animal welfare, improve business for IPATA members and enhanced ability to serve customers within the pet shipping industry. The HARC was nominated in recognition of its outstanding AVI (Live Animals) service provided to IPATA’s international pet shipping network and others in the animal transportation industry.

I commend these achievements to the Court.”

DATED this 5th November 2019.

SIGNED on behalf of the Committee.

Jeremy Lewis Simons

Chairman, Port Health and Environmental Services Committee

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Report – Policy and Resources Committee

International Holocaust Remembrance Alliance (IHRA) Definition on Anti-Semitism

To be presented on Thursday, 5th December 2019

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY

Both the Secretary of State for Communities and Local Government and the Leaders' Committee of London Councils have recommended that UK and London local authorities consider adopting the International Holocaust Remembrance Alliance (IHRA) Definition on Anti-Semitism. The Court of Common Council is asked to consider these recommendations in light of a reported increase in anti-Semitic incidents across the UK during the first half of 2019, and the adoption of the definition by at least 19 London boroughs.

RECOMMENDATION

That the Court of Common Council adopt the IHRA definition of anti-Semitism, including the agreed working examples (Appendix 1) and approve the inclusion of the IHRA definition and working examples within the Members' and Officers' Code of Conduct.

MAIN REPORT

Background

1. The International Holocaust Remembrance Alliance (IHRA) was established in 1998. The IHRA currently has 31 member countries, of which the United Kingdom is a founder member. The IHRA supports policy makers and educational institutions and briefs government officials and non-governmental organisations (NGOs) active in global initiatives for genocide prevention.
2. At a meeting in Bucharest in May 2016, the Plenary of the IHRA adopted a non-legally binding working definition of anti-Semitism: 'anti-Semitism is a certain perception of Jews, which may be expressed as hatred towards Jews. Rhetorical and physical manifestations of anti-Semitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities'.

Current Position

3. In December 2016 the then-Prime Minister announced the Government's intention to adopt the IHRA definition of anti-Semitism and the then-Secretary of State for Communities and Local Government wrote to Council Leaders encouraging them to adopt the definition.

4. At least 19 London local authorities (most recently Ealing, in June 2019), and the Mayor of London, have since adopted resolutions on anti-Semitism in line with the IHRA definition. At a meeting of the Leaders' Committee of London Councils on 9 October 2018, its members resolved to commend to London local authorities that had not already done so to,
 - a. Adopt the IHRA definition of anti-Semitism, including the agreed working examples
 - b. Include the IHRA definition and working examples within individual councils' constitutions and codes of conduct for members and officers¹.
5. Since the recommendation by the Leaders' Committee of London Councils, the Community Safety Trust (CST), a charity established to ensure the safety and security of the Jewish community in the UK, has recorded 892 anti-Semitic incidents across the United Kingdom during the first six months of 2019, the highest ever total that CST has recorded during the January-June period of any year and a rise of 10% on the same period in 2018. 65% of these incidents took place in London and Greater Manchester, UK cities with the largest Jewish populations. In total, 452 incidents were reported in London, a decrease of 1% from the 459 incidents reported during the same period in 2018².

Conclusion

- 6, It is recommended that the Court of Common Council approve the changes as set out in Appendix 1.

Appendices

- Appendix 1 – IHRA Definition of Anti-Semitism and Working Examples

All of which we submit to the judgement of this Honourable Court.

DATED this 17th day of October 2019.

SIGNED on behalf of the Committee.

Deputy Catherine McGuinness
Chair, Policy and Resources Committee

¹ [*IHRA Definition of Antisemitism – Report to the Leaders' Committee – London Councils – 9 October 2018*](#)

² [*Community Safety Trust Antisemitic Incidents January-June 2019*](#)

Appendix 1

IHRA Definition of Anti-Semitism

“Antisemitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities.”

IHRA Working Examples

Manifestations might include the targeting of the state of Israel, conceived as a Jewish collectivity. However, criticism of Israel similar to that levelled against any other country cannot be regarded as antisemitic. Antisemitism frequently charges Jews with conspiring to harm humanity, and it is often used to blame Jews for “why things go wrong.” It is expressed in speech, writing, visual forms and action, and employs sinister stereotypes and negative character traits.

Contemporary examples of antisemitism in public life, the media, schools, the workplace, and in the religious sphere could, taking into account the overall context, include, but are not limited to:

- Calling for, aiding, or justifying the killing or harming of Jews in the name of a radical ideology or an extremist view of religion.
- Making mendacious, dehumanizing, demonizing, or stereotypical allegations about Jews as such or the power of Jews as collective — such as, especially but not exclusively, the myth about a world Jewish conspiracy or of Jews controlling the media, economy, government or other societal institutions.
- Accusing Jews as a people of being responsible for real or imagined wrongdoing committed by a single Jewish person or group, or even for acts committed by non-Jews.
- Denying the fact, scope, mechanisms (e.g. gas chambers) or intentionality of the genocide of the Jewish people at the hands of National Socialist Germany and its supporters and accomplices during World War II (the Holocaust).
- Accusing the Jews as a people, or Israel as a state, of inventing or exaggerating the Holocaust.
- Accusing Jewish citizens of being more loyal to Israel, or to the alleged priorities of Jews worldwide, than to the interests of their own nations.
- Denying the Jewish people their right to self-determination, e.g., by claiming that the existence of a State of Israel is a racist endeavour.
- Applying double standards by requiring of it a behaviour not expected or demanded of any other democratic nation.

- Using the symbols and images associated with classic antisemitism (e.g., claims of Jews killing Jesus or blood libel) to characterize Israel or Israelis.
- Drawing comparisons of contemporary Israeli policy to that of the Nazis.
- Holding Jews collectively responsible for actions of the state of Israel.

Antisemitic acts are criminal when they are so defined by law (for example, denial of the Holocaust or distribution of antisemitic materials in some countries).

Criminal acts are antisemitic when the targets of attacks, whether they are people or property – such as buildings, schools, places of worship and cemeteries – are selected because they are, or are perceived to be, Jewish or linked to Jews.

Antisemitic discrimination is the denial to Jews of opportunities or services available to others and is illegal in many countries.

Report – Hospitality Working Party of the Policy and Resources Committee

Applications for Hospitality

To be presented on Thursday, 5th December 2019

To the Right Honourable The Lord Mayor, Aldermen and Commons of the City of London in Common Council assembled.

(a) Noel Coward exhibition and private view

It is proposed that the City Corporation hosts a private view in Guildhall Art Gallery on Wednesday 15 July 2020 to mark the launch of an exhibition about Noel Coward.

The private view will provide an opportunity to promote the exhibition, thank contributors and highlight the City Corporation's role in the City and country's cultural offering. The event would support Corporate Plan outcomes: to provide access to world-class heritage, culture and learning to people of all ages, abilities and backgrounds (outcome 3b); to promote the City, London and the UK as attractive and accessible places to live, learn, work and visit (outcome 8a); and to protect, curate and promote world-class heritage assets, cultural experiences and events (outcome 10d).

It is **recommended** that hospitality be granted for an early evening private view and that arrangements are made under the auspices of the Culture, Heritage and Libraries Committee; the costs to be met from City's Cash within agreed parameters.

This would be a full Court event.

(b) 2020 Lambeth Conference

The Lambeth Conference is the decennial assembly of bishops of the Anglican Communion. The 15th Lambeth Conference will take place in summer 2020. It is proposed to provide a lunchtime reception at Guildhall on 29th July 2020 to mark the conference. The event will provide an opportunity to develop further the close relationship the City Corporation has with Lambeth Palace and the Diocese of London; to demonstrate the City Corporation's commitment to promote London as an inclusive, diverse and multi-faith City; and to project the work and strategic aims of the City Corporation, with representatives from 165 countries attending the conference, building relations with a large number of countries across the world.

The event would support Corporate Plan outcomes: to promote and champion diversity, inclusion and the removal of institutional barriers and structural inequalities (outcome 3a); and to bring individuals and communities together to share experiences and promote wellbeing, mutual respect and tolerance (outcome 4a).

It is **recommended** that hospitality be granted for a lunchtime reception, and that arrangements are made under the auspices of the Hospitality Working Party; costs to be met from City's Cash within agreed parameters.

This would be a full Court event.

(c) Armed Forces Flag Day 2020

The annual Armed Forces Flag Day forms part of a week of activities across the country to raise public awareness of the contribution made by the Armed Forces. As in previous years, it is proposed that the City Corporation hosts a flag-raising ceremony in Guildhall Yard during the afternoon of Wednesday 24th June 2020, followed by light refreshments in the Old Library. Guests will include serving and retired military personnel, reservists, cadets, Masters and Clerks of Livery Companies, pupils from the City's Schools and academies, and representatives from the City's Privileged Regiments.

The event would support Corporate Plan outcomes: to promote effective progression through fulfilling education and employment (outcome 3c); to bring individuals and communities together to share experiences and promote wellbeing, mutual respect and tolerance (outcome 4a); and to advocate and facilitate greater levels of giving time, skills, knowledge, advice and money (outcome 5d).

It is **recommended** that hospitality be granted for a flag-raising ceremony followed by light refreshments; costs to be met from City's Cash within agreed parameters.

This would be a full Court event.

(d) 2020 London Sports Awards Ceremony and Evening Reception

It is proposed that the City Corporation hosts an evening reception at Guildhall on Friday 6 March 2020 following the 2020 London Sport Awards.

Since 2016, London Sport has held an annual awards ceremony to recognise the efforts of individuals and community organisations in developing physical activity and grassroots sports. The 2020 ceremony will coincide with the launch of the City Corporation's new Sports and Physical Activity Strategy. It is proposed that the awards take place at Guildhall and that the City Corporation host an evening reception following the ceremony. The event would provide an opportunity to demonstrate the City Corporation's commitment to grassroots sport in London as well as taking advantage of the City Corporation's business connections to bring together key sport providers.

The event would support the following Corporate Plan outcomes: to provide inclusive access to facilities for physical activity and recreation (outcome 2d); to bring individuals and communities together to share experience and promote wellbeing, mutual respect and tolerance (outcome 4a); and to support access to suitable community facilities, workspaces and visitor accommodation (outcome 4b).

It is **recommended** that hospitality be granted for an evening reception following the 2020 London Sports Awards, and that arrangements are made under the auspices of the Policy and Resources Committee; cost to be met from City's Cash within agreed parameters.

This would be a full Court event.

All of which we submit to the judgement of this Honourable Court.

DATED this 23rd day of October 2019.

SIGNED on behalf of the Working Party.

Deputy Tom Hoffman, M.B.E.
Chief Commoner and Chairman, Hospitality Working Party

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Report – Standards Committee

Insurance and Indemnities for Independent Persons

To be presented on Thursday, 5th December 2019

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY

This report sets out the position in relation to the potential personal liability of the Corporation's Independent Persons, appointed under the Localism Act 2011, when carrying out their duties and the recommendations of the Committee on Standards in Public Life that local authorities provide indemnities to their Independent Persons, in relation to their comments during the discharge of their duties. The report proposes that the Court of Common Council should indemnify Independent Persons in respect of any personal liability arising in the circumstances defined in the report.

RECOMMENDATION

We **recommend** that Court of Common Council approve the proposal in this report to indemnify and/or insure Independent persons (through the extension of the Corporation's Defamation Cover) against awards of damages or expenses, incurred arising out of the disclosure of any comments made in good faith, during the exercise of their functions as Independent Persons.

MAIN REPORT

Background

1. The Localism Act 2011 requires a local authority to appoint at least one "Independent Person" to participate in the arrangements a local authority must put in place to consider and determine complaints made against a member in relation to its Code of Conduct.
2. An Independent Person must be consulted i.e. their views must be sought and taken into account, by the authority, before it takes a decision on an allegation that a member has breached the Code of Conduct that it has decided to investigate. Their views may also be sought in other circumstances including by a member subject to an allegation, and in relation to disciplinary proceedings against the three statutory officers (head of paid service, chief finance officer and monitoring officer).
3. The City Corporation currently has two Independent Persons and the Corporation's arrangements for dealing with complaints against members require an Independent Person's views to be sought at the assessment, hearing and appeal stages of a complaint. Independent Persons are not members of the

Corporation or any of its committees. They are not, therefore, protected by the veil of incorporation or current insurance/indemnity arrangements for members and officers. They are, therefore, at risk of personal liability for the opinions they express, should those opinions be found to be defamatory. Whilst the law of defamation itself may provide protection e.g. by the application of qualified privilege, Independent Persons are at risk of being pursued individually with all the implications, such as legal costs, that entails.

4. When Charles Bourne QC reviewed the Corporation's standards framework in December 2016, one of his recommendations was that the Independent Person should answer questions and express views in the presence of all those attending the hearing. This recommendation was subsequently supported by the Court of Common Council and is reflected in the current arrangements.
5. The Committee on Standards in Public Life ("CSPL") has recently carried out a substantial review of the arrangements for dealing with ethical standards in local government. Its report, published in January 2019, was entitled "Local Government Ethical Standards – A Review by the Committee on Standards in Public Life".
6. Two of the recommendations made by the CSPL in relation to the Independent Persons were as follows:

Recommendation 9: The Local Government Transparency Code should be updated to provide that the view of the Independent Person in relation to a decision on which they are consulted should be formally recorded in any decision notice or minutes.

Recommendation 11: Local authorities should provide legal indemnity to Independent Persons if their views or advice are disclosed. The government should require this through secondary legislation if needed.

7. The CSPL provided some additional commentary in chapter 3 of their report as follows:

We have noted the recent First Tier Tribunal cases which have found that it will often be, on balance, in the public interest to disclose the view or advice of the Independent Person under the Freedom of Information Act 2000. As above we support the Independent Person's advice being made public, which could enhance openness and accountability. However, we are concerned that Independent Persons would not automatically enjoy indemnity if a councillor or member of the public were to take legal action against them, in a same way that a member or officer of an authority would. Local authorities should take steps to provide legal indemnity to Independent Persons if their views are disclosed, and the government should confirm this through secondary legislation if needed.

8. An initial report on all of the recommendations of the CSPL was received by your Standards Committee in May 2019. Members agreed in principle with the provision of a legal indemnity to the Independent Persons and requested that a further report on this issue should be brought back to all of the relevant decision-

making committees, for onward approval by the Court of Common Council. This report was subsequently seen and approved by your Standards, Finance and Establishment Committees and is before the Court for final approval today.

Current Position – Immunity and Indemnity

9. Local authority members and officers benefit from certain immunities. Section 265 of the Public Health Act 1875 (extended by s. 39 of the Local Government (Miscellaneous Provisions) Act 1976) provides that "no matter or thing done bona fide for the purpose of executing a public general act or local act by any member or officer of a local authority or any other person acting under direction of the authority shall subject them personally to any action liability claim or demand whatsoever". This immunity would not apply to Independent Persons.
10. The Local Authorities (Indemnities for Members and Officers) Order 2004 permits indemnities and/or insurance to be provided in relation to any action or failure to act by a Member or officer, providing the member or officer is carrying out a function at the request of, with the approval of, or for the purposes of, the authority. The power extends to cases where the member or officer exercises the function in a capacity other than that of a member or officer of the authority, for example, as a member of an outside body. The Order applies to the City Corporation in its capacities as local authority and police authority. As currently drafted the Order would not apply to Independent Persons.
11. However, the general power of competence under section 1 of the Localism Act 2011 would allow the granting of an indemnity and/or insurance to protect Independent Persons against loss, damage and expenses arising out of the disclosure of any comments made in the course of their statutory duties in good faith.

Insurance

12. The Corporation's public liability insurance policy includes cover for the legal costs and liability for damages for civil claims of defamation. Indemnity under the policy extends to employees unless the Corporation wishes to withhold the indemnity. The policy definition of employee encompasses "*any person co-opted, seconded or appointed to assist the [Corporation] in their business*". Application of cover will follow on approval of this report's recommendation.

Corporate & Strategic Implications

13. Members and Officers already have protection in place dating from 2011 and the Pensions Board have recently been granted an indemnity in relation to GDPR.

Conclusion

14. It is recommended that the Corporation follow the recommendations of the Committee on Standards in Public Life and grant an indemnity and/or provide insurance to protect Independent Persons in the circumstances set out above.

All of which we submit to the judgement of this Honourable Court.

DATED this 4th day of October 2019.

SIGNED on behalf of the Committee.

Ann Holmes
Chairman, Standards Committee

Report of the Standards Committee

Appointment of Co-opted Members

To be presented on Thursday, 5th December 2019

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY

The Standards Committee currently comprises sixteen Members, four of whom are co-opted. Co-opted Members must not be Members of the Court of Common Council or employees of the City Corporation. Following the introduction of the Localism Act 2011, Co-opted Members are no longer a statutory requirement and have no formal vote. The City of London Corporation has, however, agreed to the inclusion of Co-opted Members on the Committee to maximise the breadth of knowledge and experience available.

There is currently one co-opted member vacancy on the Standards Committee, in the room of Mark Greenburgh. However, on this occasion, the appointment panel were of the view that two candidates (The Very Revd. Dr. David Ison and Elizabeth Walters) interviewed extremely well, and that both would be an asset to the Standards Committee in terms of the breadth and relevance of their knowledge and experience. With this in mind, they are proposing a temporary expansion of the Standards Committee (from a total of 16 to 17 Members and a total of five as opposed to four Co-optees) to allow for both to be appointed. This proposal has also been considered and approved by the Policy and Resources Committee.

RECOMMENDATION

1. We **recommend** that the Selection Panel's recommendation that both The Very Revd. Dr. David Ison and Elizabeth Walters be appointed to serve as Co-opted Members of the Standards Committee (one for an term of 2 years to complete the balance of Mr Greenburgh's term of office, expiring in December 2021 and the other for an initial term of office of 3 years, expiring in December 2022) be approved. It should be noted that, thereafter, both candidates would be eligible for re-appointment for a further, full, four-year term.
2. We also **recommend** the temporary expansion of the size of the Standards Committee from 16 to 17 Members to accommodate a total of five as opposed to four Co-opted Members for a period of a maximum of 3 years, until December 2022, at which point the terms of office of two of the Committee's existing Co-opted Members will expire and will not be renewable.

MAIN REPORT

1. The principal function of the Standards Committee is to promote and maintain high standards of conduct by Members and Co-opted Members of the City of London Corporation, to assist Members and Co-opted Members to observe the City of London Corporation's Code of Conduct and to deal with any allegations of breach of the City of London Corporation's Code of Conduct in respect of Members and Co-opted Members.
2. The Standards Committee currently comprises sixteen Members, four of whom are Co-opted Members and must be independent from the City Corporation (i.e. must not be members of the Court of Common Council or employees of the City Corporation). Following the introduction of the Localism Act 2011, Co-opted Members are no longer a statutory requirement and no longer have a formal vote. The City of London Corporation has, however, approved the continued inclusion of Co-opted Members on the Standards Committee to maximise the breadth of knowledge and experience on the Committee. This position remained unchanged following the review of the Standards framework carried out in 2017/18. Co-opted Members are entirely separate from the three statutory "Independent Persons" appointed under the Localism Act 2011 who must be consulted in relation to any investigation, but who are not formal members of the Committee.
3. A vacancy for one Co-opted Member of the Standards Committee first arose in March 2019 following the decision of Mark Greenburgh to step down from the Committee with immediate effect.
4. The appointment process for his replacement was commenced in May 2019. A total of five applications were received and reviewed by the appointment panel consisting of the Chairman and Deputy Chairman of the Standards Committee, the Chief Commoner and the Chairman of the General Purposes Committee of Aldermen. For the first time, one of the Standards Committee's existing Co-optees also joined the Selection Panel as an observer. The Co-opted Member contributed to the deliberations following interviews and helped feed into questions ahead of the interview process.
5. Following assessment by the Panel, three candidates were shortlisted and invited to attend interview with one candidate subsequently withdrawing from the process before interviewing due to the time pressures of other roles. Two candidates were therefore interviewed by the Panel in September 2019.
6. Applicants were asked to demonstrate:-
 - an understanding of the role and objectives of the City of London Corporation;
 - community or business experience (preferably, you will either have lived or worked in the City for a number of years);
 - an insight into and understanding of the demands and pressures placed on individuals in public service;

- the ability to think logically and in an impartial manner;
 - an understanding of the Nolan Principles of Public Life: selflessness; integrity; objectivity; accountability; openness; honesty and leadership good questioning skills;
 - the ability to attend any meetings that are necessary for the conduct of business associated with the local Standards regime; and
 - experience of assessing people's conduct.
7. The Panel were unanimously of the view that, on this occasion, both of the candidates interviewed were particularly strong and that both would be a great asset to the Standards Committee in terms of the breadth and relevance of their knowledge and experience. The Co-opted Member concurred with this view.
 8. The purpose of this report is, therefore, to seek approval to the recommendation of the Selection Panel – that both candidates (The Very Revd. Dr. David Ison and Elizabeth Walters) be appointed as Co-opted Members of the Standards Committee and that the composition of the Standards Committee be temporarily expanded to accommodate this.
 9. The terms of office of two of the three existing Co-opted Members of the Standards Committee will expire in December 2022. Neither of the two are eligible for further re-appointment in accordance with the Standards Committee's current rules around composition which state that "*none of the appointed shall serve on the Committee for more than eight years*". A temporary expansion to accommodate both candidates on this occasion would therefore be required to run until December 2022 at the latest. This proposal has the approval of both your Standards Committee and Policy and Resources Committee.
 10. It is worth noting that previous recruitment campaigns have resulted in the Panel being unable to recommend any candidates for appointment. To lose a candidate of particularly high quality on this occasion would therefore be regrettable. An additional Co-opted Member, even for a short period of time, would also help to strengthen the independent element of the Standards Committee's work and would provide a larger pool to draw from in terms of Dispensations, Assessment and Hearing Sub Committees where the views of a Co-opted Member are taken account of.
 11. **The Very Revd. Dr. David Ison** currently serves as Dean of St Paul's Cathedral. He has always had an interest in politics and has a great affection for the City.

He has been involved with not only developing good practice locally, but also with national work in the Church of England on improving cathedral governance. Prior to his post in the City, David lived in Bradford where he was not only Dean of Bradford Cathedral but also a member of Bradford Metropolitan District Council's Standards Committee and, in 2010, its Chair, undertaking associated training and casework.

12. **Elizabeth Walters** has spent over 30 years of her life in the ‘Square Mile’ – first as a pupil at City of London School for Girls and subsequently as a solicitor.

Elizabeth is a corporate partner of over 20 years at DLA Piper. Throughout her career she has played a leading role in promoting good governance in her places of work and for her clients where she has advised boards extensively on governance and conduct issues and has put in place governance and conduct rules designed to ensure compliance. Elizabeth has lectured on governance and written bribery policies as well as Codes of Conduct for public listed companies addressing a wide range of issues. She has a deep understanding of entities operating in the public eye, the importance of complying with regulatory frameworks and codes of conduct and, in particular, balancing the need for confidentiality against public disclosure requirements and the potential consequences of failing to do so.

13. Your Standards Committee are pleased to endorse the Selection Panel’s **recommendation** that both The Very Revd. Dr. David Ison and Elizabeth Walters be appointed to serve on the Standards Committee as Co-opted Members (one for an term of 2 years to complete the balance of Mr Greenburgh’s term of office, expiring in December 2021 and the other for an initial term of office of 3 years, expiring in December 2022) be approved. It should be noted that, thereafter, both candidates would be eligible for re-appointment for a further, full, four-year term. This proposal has the backing of your Policy and Resources Committee.

All of which we submit to the judgement of this Honourable Court.

DATED this 4th day of October 2019.

SIGNED on behalf of the Committee.

Ann Holmes,
Chairman of the Standards Committee

Report – Education Board

Appointment of Governor to Prior Weston Primary School

To be presented on Thursday, 5th December 2019

To the Right Honourable The Lord Mayor, Aldermen and Commons of the City of London in Common Council assembled.

SUMMARY

The City of London Corporation holds responsibility for the appointment of a number of Governors to the several City Academies, as well as a number of other schools and educational institutions.

Your Education Board has recently considered one of these vacancies and recommends that the Court of Common Council grants approval to William Pimlott CC to the Board of Governors of Prior Weston Primary School.

RECOMMENDATION

We **recommend** that:

- William Pimlott be appointed to the Board of Governors of Prior Weston Primary School for a term of up to four years, expiring at the end of the academic year on 31 August 2023.

MAIN REPORT

Background

1. The Education Board oversees the City of London Corporation's education portfolio and the implementation of the City of London Education Strategy.
2. Part of the Education Board's remit is to recommend to the Court of Common Council candidates for appointment as the City of London Corporation's representative on school governing bodies where nomination rights are granted, and which do not fall within the remit of any other committee.

Current position

3. Jeremy Mayhew had been appointed to the Board of Governors of Prior Weston Primary School in Islington by the Court of Common Council in September 2014 for a term ending 1 February 2019. This appointment was extended by the Court in April 2019 for a further four years.

4. However, owing to other commitments, Jeremy Mayhew has since provided notice of his intention to resign from the position by the end of the 2019 calendar year, on the appointment of a successor.
5. The Board of Governors of Prior Weston School has determined that William Pimlott, a former pupil of the School and Common Councillor for the School's neighbouring Ward of Cripplegate, would fill the resulting skill sets required on the Governing Body and has supported his nomination. William Pimlott has also expressed an interest to the Education Board to fill this vacancy. Consequently, at its meeting of 12 September 2019, the Education Board agreed to put forward William Pimlott's name to the Court of Common Council for consideration.

Conclusion

6. We accordingly **recommend** the appointment of William Pimlott to Prior Weston Primary School for a term expiring at the end of the academic year on 31 August 2023.

All of which we submit to the judgement of this Honourable Court.

DATED this 12th day of September 2019.

SIGNED on behalf of the Board.

Henry Nicholas Almroth Colthurst
Chairman, Education Board

Report – Audit and Risk Management Committee

External Member Recommendation

To be presented on Thursday, 5th December 2019

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY

In September 2011, the Court of Common Council agreed that the Audit and Risk Management Committee should have the ability to recruit up to three external Members, to provide additional expertise and challenge.

The final term of one of the current external Members is due to expire in April 2020 and, in advance of this, a recruitment process has been undertaken to identify a suitable successor. This report outlines that process and **recommends** to the Court the appointment of the successful candidate.

RECOMMENDATIONS

Members of the Court are asked to agree the recommendation of Dan Worsley as an external Member of the Audit and Risk Management Committee, for an initial three-year term commencing April 2020.

MAIN REPORT

Background and Process

1. The constitution of the Audit and Risk Management Committee allows for the recruitment of three external Members (i.e. not Members of the Court of Common Council) onto the Committee through an open process. A Nominations Sub-Committee has been established by the Audit and Risk Management Committee to oversee the recruitment process.
2. For several months over 2018-2019, the Chamberlain's Department conducted a skills assessment of existing Members of the Audit and Risk Management Committee, in order to determine the skill-level of the Committee. A role profile was produced in accordance with the results of the skills audit.
3. The vacancy was advertised at the City of London Corporation, Local Government Association, Guardian Jobs and Careers in Audit websites. Recruitment was open from July to September 2019.
4. 17 applications were received, of which 4 candidates were invited to interview and 3 applicants attended the interview.

5. The selection panel consisted of the following individuals:
 - Alderman Ian Luder
 - Alexander Barr
 - Deputy Jamie Ingham Clark
 - Randall Anderson
 - Caroline Mawhood
 - Kenneth Ludlam
 - Caroline Al-Beyerty (Deputy Chamberlain)
 - Matt Lock (Head of Audit and Risk Management)
6. Following the interview process, the panel recommended that Dan Worsley be appointed to the role. The recommendation was considered by the Audit and Risk Management Committee on 19 November 2019 and the Committee agreed the panel's decision to recommend Dan Worsley to the Court of Common Council.
7. Mr Worsley is currently the Chief Operating Officer at the Chartered Institute of Public Finance Accounting, with 15 years of experience as a finance and audit professional. He is also currently an Audit Committee Member for a Police & Crime Commissioner.

Conclusion

8. The Committee now seeks the approval of the Court of Common Council to confirm Dan Worsley's appointment as External Member for the Audit and Risk Management Committee, for an initial three-year term beginning in April 2020.

All of which we submit to the judgement of this Honourable Court.

DATED this 19th day of November 2019.

SIGNED on behalf of the Committee.

Alderman Ian Luder
Chairman, Audit and Risk Management Committee

Report – Audit and Risk Management Committee

Annual Report

To be presented on Thursday, 5th December 2019

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY

The Audit and Risk Management Committee presents to the Court of Common Council the 2018/19 Annual Report of the Audit and Risk Management Committee, reporting on activity up to 31 July 2019. Providing this report to the Court of Common Council on an annual basis is in line with Chartered Institute of Public Finance & Accounting (CIPFA) guidance on best practice for audit committees in order to effectively support the organisation; for the Court to understand the work of the Committee; and, for the Court to hold the Committee to account.

RECOMMENDATIONS

Members of the Court are asked to note the report.

MAIN REPORT

Introduction

1. The Audit and Risk Management Committee (the Committee) has a wide-ranging brief that underpins the City of London Corporation's governance processes by providing independent challenge and assurance of the adequacy of risk management, internal control (including audit and anti-fraud) and the financial reporting frameworks. It also deals with a limited number of matters not reserved to the Court of Common Council or delegated to another Committee and related to a non-executive function. The Committee was formed as a Grand Committee in 2011, replacing the former Audit Sub-Committee (Finance).
2. Since the Audit and Risk Management Committee was established in 2011, it has served to scrutinise the risk management process at the City Corporation and enhance the maturity of risk management organisation wide. It has contributed to increasing the engagement with risk management, both on the part of Officers within the various departments, and elected Members through a process of "deep dive" review of significant risks. This process has resulted in re-evaluation of risks to ensure that mitigating actions are given the appropriate priority. The Committee has also served to improve engagement with the work of Internal Audit through regular monitoring of departmental implementation of Internal Audit recommendations and holding Chief Officers to account at Informal Risk Challenge Sessions alongside the formal Committee meetings.

3. This report details the work of the Committee for the period of just over a year to 31 July 2019, outlining the progress in relation to the key remit areas of:
 - Annual Governance Framework
 - Internal Audit
 - Risk Management;
 - Anti-Fraud;
 - External Audit;
 - Financial Reporting
4. Members of the Committee have a wide range of skills in many technical and professional areas, bringing significant experience and expertise to the Committee. All the Members have some experience in relation to the governance processes they challenge; however, during 2018/19, the Nominations Committee undertook a gap analysis assessment of the skills of the Members of the Committee to determine future recruitment requirements to the Committee. The Committee is comprised of 13 Members, together with three external members who provide additional knowledge and skills to support the function. Table 1 details the Committee Members during 2018/19.

Table 1: Members of the Audit & Risk Management Committee 2018/19

Alderman Ian Luder (Chairman)
Alexander Barr (Deputy Chairman)
Hilary Daniels (Deputy Chairman – External Member)*
Randall Anderson
Alderman Nick Anstee
Chris Boden
Deputy Jamie Ingham Clark (Ex-Officio Member, Finance Committee, Deputy Chairman)
Anne Fairweather
Marianne Fredericks (Ex-Officio Member, Policy and Resources Committee Representative)
Alderman John Garbutt
Kenneth Ludlam (External Member)
Paul Martinelli
Caroline Mawhood (External Member)
Jeremy Mayhew (Ex-Officio Member, Finance Committee, Chairman)
Andrien Meyers
John Petrie

** The Nominations Committee recommended the reappointment of Hilary Daniels for a final three-year term from 1 April 2019. This was subsequently approved by the Committee and the Court of Common Council.*

Annual Governance Framework

5. On 7 May 2019, the Committee received a report on the annual update of the City Corporation's governance and internal control framework. The Accounts and Audit (England) Regulations 2015, which apply to the City of London's City Fund activities, require an audited body to conduct a review, each financial year, of the effectiveness of its system of internal control and publish an Annual Governance Statement (AGS) each year, alongside the authority's Statement of Accounts.
6. The Committee approved the Annual Governance Statement 2018/9 for signing by the Chairman of the Policy and Resources Committee and the Town Clerk and Chief Executive.

Internal Audit

7. Throughout the year, the Committee has received update reports from the Head of Audit and Risk Management on the outcome of the work of Internal Audit, receiving an Annual Audit Opinion in May 2019 which gave the following opinion for the 12 months ended 31 March 2019:

"I am satisfied that sufficient quantity and coverage of internal audit work has been undertaken to allow me to draw a reasonable conclusion as to the adequacy and effectiveness of the City's risk management, control and governance processes."

8. The Audit Plan is aligned to the City's corporate and departmental objectives and key risks so that assurance can be obtained on these areas; the Head of Audit & Risk Management has also noted to the Committee that there has been greater engagement by Departmental Directors during 2018/19, with a number of audits being requested in areas of concern to provide them with assurance and advice on how to improve the control environment.
9. Internal Audit's work identified a number of opportunities for improving controls and procedures, with ten "Limited (Red) Assurance" reviews having been produced which have been accepted by management who have advised that control improvements are being implemented.
10. The Internal Audit team have continued to provide assurance to the organisations within the City with an increasing focus on corporate audits such as IR35 (off-payroll working rules), GDPR Readiness and Compliance, Cybersecurity, and Fraud Risk Awareness, to assess the effectiveness of systems which cut across all of the City's organisations. Within the City's Departments, the Head of Audit & Risk Management noted particular control issues in respect of the City of London Police, with four audits having been assessed as Limited assurance reports, including Key Financial Controls.
11. With the support of the Audit and Risk Management Committee, Internal Audit have also improved engagement in relation to the implementation of recommendations by the City's organisations with the rollout of web access to the Audit Management System across all departments to ensure that progress on implementation is reported on a timelier basis. This has been a key focus for the Committee following concerns that Management were not fully engaged with

the process; the Committee therefore escalated the matter to the Chairmen of the City's Committees to challenge their Departmental Directors on progress.

12. In December 2018, the City hosted a meeting of the Chairs of the London Boroughs Audit Committees, seeking to share knowledge, experiences and best practice and to explore the development of joint initiatives such as member training and performance benchmarking. A further meeting will be held in October 2019.

Risk Management

13. The Committee is responsible for monitoring and overseeing the City of London Corporation's risk management strategy and to be satisfied that the authority's assurance framework properly reflects the risk environment.
14. The City Corporation's Risk Management strategy includes a Policy Statement and a framework, which aligns with the key principles of ISO 31000: Risk Management Principles and Guidelines, and BS 31100: Risk Management Code of Practice, and defines clearly the roles and responsibilities of officers, senior management and Members.
15. The Strategy emphasises risk management as a key element within the City's systems of corporate governance and establishes a clear system for the evaluation of risk and escalation of emerging issues to the appropriate scrutiny level. The Strategy assists in ensuring that risk management continues to be integrated by Chief Officers within their business and service planning and aligned to departmental objectives. A review of the strategy will be undertaken in 2019/20.
16. During 2018/9, the Committee has exercised their oversight role in a number of ways. In addition to receiving quarterly risk update reports which contain information about the corporate and top red departmental level risks as well as endorsing new corporate risks, the Committee has adopted a cycle of regular departmental risk challenge sessions, with Chief Officers and their respective Committee Chairmen, which take place prior to their meetings. The Committee has received 11 deep-dive reports, including the General Data Protection Regulation, police funding, road safety and Brexit. There have also been six informal risk challenges, where the Committee discusses with respective Chief Officers a department's risk management arrangements, current and future risks.

Anti-Fraud

17. During the year, the Committee reviewed a paper relating to the London Counter Fraud Hub, a sophisticated pan-London data hub designed to detect and prevent fraud in high risk areas, including Council tax, social housing and business rates. The Committee agreed to support the City's onboarding to the London Counter Fraud Hub and the Anti-Fraud team have been working hard to ensure that the City is prepared and ready to benefit from its membership of the hub from launch day.
18. The Anti-Fraud team were one of only ten local authorities in the Country to participate in a National Fraud Initiative (NFI) pilot exercise, whereby the City's

NFI data was matched against HMRC data to identify Council tax reduction scheme fraud, housing tenancy fraud and direct payment fraud, resulting in an additional 14 live investigations.

19. During 2018/19, the Anti-Fraud team completed 43 investigations across all fraud disciplines, with an associated value of £602,108.
20. Social housing tenancy fraud is a key fraud risk area for the Anti-Fraud team and a concern for the Committee, with 20 illegally occupied properties recovered during 2018/19.
21. The City successfully utilised the Proceeds of Crime Act in two of its social housing tenancy fraud prosecution cases, recovering an additional £36,268 in criminal benefit.

Financial Reporting

22. The Audit and Risk Management Committee has scrutinised the City Corporation's various 2017/18 financial statements, seeking assurances on significant financial reporting issues, estimates and judgements. Reports have been received from both the External Auditors and the Audit Panel.
23. Having completed its review, the Audit and Risk Management Committee recommended approval of the 2017/18 statements to the Finance Committee. The financial statements for City Fund and Pension Fund were approved at the July 2018 Committee meeting. The financial statements for City's Cash, the City's Cash Charities (seven Open Spaces and Sir Thomas Gresham Trust) together with the other sundry Trusts were all approved at the November 2018 Committee meeting and were published with unqualified audit opinions. The financial statements for Bridge House Estates were approved at the January 2019 Committee meeting, behind the planned schedule, due to the requirement to reconstitute the endowment fund within these accounts.
24. The 2018/19 City Fund and Pension Fund financial statements were signed off by the Committee in July 2019.

External Audit

25. The 2018-19 financial statements will all be audited by BDO, with the City's Cash audit completing after preparation of this report. This is the first year of the contract where BDO will audit all City Corporation entities, having previously been the work of two audit firms. Work is progressing to agree where efficiencies in the external audit process can be realised as a result of a more joined up approach facilitated by having a single audit firm. This will continue to develop as we work with BDO towards our ultimate aim to sign off all our main financial statements in tandem rather than consecutively, as is the case at present.

Conclusion

26. The Committee requests that Members of the Court of Common Council note work of the Audit and Risk Management Committee as detailed above. The following Annual Report of the Audit and Risk Management Committee will cover the period from 1 August 2019 to 31 March 2020, with subsequent reports coinciding with the full financial year.

All of which we submit to the judgement of this Honourable Court.

DATED this 19th day of November 2019.

SIGNED on behalf of the Committee.

Alderman Ian Luder
Chairman, Audit and Risk Management Committee

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